

PLYMOUTH BOROUGH
WORK SESSION AND COUNCIL MEETING
JANUARY 14, 2020

THE PLYMOUTH BOROUGH WORK SESSION BEGAN AT 6:00 P.M. AND THE REGULAR MEETING WAS IMMEDIATELY CALLED TO ORDER BY MR. RONALD KOBUSKY, PRESIDENT OF COUNCIL.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

MR. EARL CUNNINGHAM MRS. ALEXIS EROH MR. JOHN THOMAS MR. RONALD KOBUSKY
MR. WILLIAM DIXON MR. ADAM MOREHART MR. ALEC RYNCAVAGE

CITIZEN'S REQUESTS AND COMMENTS REGARDING AGENDA ITEMS

THERE WERE NO REQUESTS OR COMMENTS REGARDING AGENDA ITEMS.

CITIZENS REQUESTS AND COMMENTS REGARDING GENERAL ITEMS

MS. THERESA GAVENONIS ASKED WHAT MRS. TRACY BOGDEN'S QUALIFICATIONS WERE AS HEALTH OFFICER. MR. THOMAS SAID THAT SHE WAS A REGISTERED NURSE. MS. GAVENONIS ASKED IF HER TITLE BE INCLUDED WITH HER NAME NEXT TIME SHE IS APPOINTED TO HEALTH OFFICER.

MEETING AGENDA

1. MOTION: TO APPOINT MR. GEORGE TENSA SR. AS THE VACANCY BOARD CHAIR.

MR. DIXON CALLED THE MOTION.

MR. MOREHART CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

2. MOTION: TO APPOINT MRS. ALEXIS EROH AS TRUSTEE OF THE PENSION PLANS.

MR. THOMAS CALLED THE MOTION.

MR. MOREHART CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

3. MOTION: TO APPOINT MS. HOLLY SPECE AS THE BOROUGH SECRETARY & TREASURER.

MR. CUNNINGHAM CALLED THE MOTION.

MR. DIXON CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

4. MOTION: TO APPOINT MR. MICHAEL KOSTELANSKY AS THE BOROUGH SOLICITOR.

MRS. EROH CALLED THE MOTION.

MR. THOMAS CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION. MR. RYNCAVAGE VOTED NO.

5. MOTION: TO APPOINT MS. HOLLY SPECE AS THE RIGHT-TO-KNOW OFFICER.

MR. DIXON CALLED THE MOTION.

MR. MOREHART CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

6. MOTION: TO APPOINT MR. EARL CUNNINGHAM AS THE EMERGENCY MANAGEMENT COORDINATOR.

MR. MOREHART CALLED THE MOTION.

MR. DIXON CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

6A. MOTION: TO AMMEND AGENDA

MR. MOREHART CALLED THE MOTION.

MR. DIXON CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

6B. MOTION: TO APPOINT MR. EARL CUNNINGHAM TO SERVE AS LIASON TO THE FIRE DEPARTMENT.

MR. MOREHART CALLED THE MOTION.

MR. RYNCAVAGE CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

7. MOTION: TO APPOINT MRS. TRACY BOGDON AS THE HEALTH OFFICER.

MR. THOMAS CALLED THE MOTION.

MR. DIXON CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

8. MOTION: TO APPOINT MR. JOHN KOVACH AS THE ZONING OFFICER.

MR. CUNNINGHAM CALLED THE MOTION.

MRS. EROH CALLED THE SECOND ON THE MOTION.

MR. THOMAS SAID IT SHOULD BE MR. JOHN KOVACH SR...

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

9. MOTION: TO APPOINT THE PRESIDENT OF COUNCIL, VICE PRESIDENT OF COUNCIL AND BOROUGH SECRETARY & TREASURER AS SIGNATORIES FOR PLYMOUTH BOROUGH FUNDS.

MR. MOREHART CALLED THE MOTION.

MR. CUNNINGHAM CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

10. MOTION: TO APPOINT MR. ADAM MOREHART, MR. ALEC RYNCAVAGE, MRS. GAIL BURDULIS, MR. ROBERT MILLER, MS. LORI BOLESTA AND MR. BRIAN OPPELT TO SERVE ON THE PLYMOUTH BOROUGH SAFETY COMMITTEE.

MR. CUNNINGHAM CALLED THE MOTION.

MR. THOMAS CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

11. MOTION: TO APPOINT MR. JOHN THOMAS, SERGEANT MICHAEL THOMAS, AND MR. JARRID SHULLA AS MEMBERS TO SERVE ON THE PLYMOUTH BOROUGH TRAFFIC COMMITTEE.

MRS. EROH CALLED THE MOTION.

MR. MOREHART CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

12. MOTION: I HEREBY MOVE TO APPOINT PENN EASTERN ENGINEERS, LLC, 195 NORTH WASHINGTON BLVD., WILKES-BARRE, PA 18702 AS THE BOROUGH'S ENGINEER IN ACCORDANCE WITH SECTION 1005(1) OF THE BOROUGH CODE FOR AN INDEFINITE TERM AT THE PLEASURE OF COUNCIL NOT TO EXCEED ONE YEAR.

MR. THOMAS CALLED THE MOTION.

MR. DIXON CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

13. MOTION: TO APPOINT MR. STANLEY SCIBEK, MR. THOMAS SHEBLOSKI, AND MR. FRANK MEREDICK AS MEMBERS TO SERVE ON THE PLYMOUTH BOROUGH ZONING BOARD.

MR. DIXON CALLED THE MOTION.

MR. THOMAS CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

14. MOTION: TO APPOINT MRS. TRACY BOGDON AND MRS. GAIL THOMAS AS MEMBERS TO SERVE ON THE PLYMOUTH BOROUGH HEALTH BOARD.

MR. CUNNINGHAM CALLED THE MOTION.

MR. MOREHART CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

15. MOTION: TO APPOINT MR. WILLIAM DIXON, MRS. ALEXIS EROH, AND MR. MIKE HUDAK AS MEMBERS TO SERVE ON THE PLYMOUTH BOROUGH RECREATION BOARD.

MR. CUNNINGHAM CALLED THE MOTION.

MR. THOMAS CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

16. MOTION: TO APPOINT MR. ALEC RYNCAVAGE AND MR. MARK RUSESAS TO SERVE ON THE RECYCLING COMMISSION.

MR. THOMAS CALLED THE MOTION.

MRS. EROH CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

17. MOTION TO APPOINT MR. ALEC RYNCAVAGE, MS. JAYNAN TEMARANTZ, MRS. JUDY RITTENHOUSE TO THE SHADE TREE COMMISSION.

MR. CUNNINGHAM CALLED THE SECOND ON THE MOTION.

MR. RYNCAVAGE CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

18. MOTION: TO APPOINT MR. JOHN THOMAS TO SERVE AS A LIAISON TO THE POLICE DEPARTMENT.

MR. MOREHART CALLED THE MOTION.

MR. CUNNINGHAM CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

19. MOTION: TO APPOINT MR. RONALD KOBUSKY AND MR. WILLIAM DIXON TO SERVE AS LIAISONS TO THE PLYMOUTH BOROUGH STREET DEPARTMENT.

MR. THOMAS CALLED THE MOTION.

MR. CUNNINGHAM CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

20. MOTION: TO APPOINT MR. RONALD KOBUSKY AND MR. JOHN THOMAS TO SERVE AS LIAISONS TO THE PLYMOUTH BOROUGH ADMINISTRATION DEPARTMENT.

MR. DIXON CALLED THE MOTION.

MR. MOREHART CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

21. MOTION: TO APPOINT MR. JOHN THOMAS TO SERVE AS LIAISON TO THE PLYMOUTH LIBRARY.

MR. CUNNINGHAM CALLED THE MOTION.

MR. MOREHART CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

22. MOTION: TO APPROVE SEPTEMBER 10, 2019 AND OCTOBER 8, 2019 MEETING MINUTES.

MR. MOREHART CALLED THE MOTION.

MRS. EROH CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

23. MOTION: TO APPROVE PAYMENT TO SECUREWATCH 24 LLC IN THE AMOUNT OF SEVENTEEN THOUSAND SEVEN HUNDRED TWENTY DOLLARS AND SEVENTEEN CENTS (\$17,720.17).

MR. DIXON CALLED THE MOTION.

MR. THOMAS CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

24. MOTION: TO APPROVE PAYMENT TO KOVACH FORD FOR THE PURCHASE OF A 2020 F-350 DIESEL PICK UP TRUCK AND ISSUE PAYMENT IN THE AMOUNT OF FIFTY-TWO THOUSAND NINE HUNDRED AND SEVENTY-THREE DOLLARS AND NINETY CENTS (\$52,973.90) ONCE THE VEHICLE IS DELIVERED, INSPECTED AND ACCEPTED BY THE STREET DEPARTMENT AND BOROUGH COUNCIL.

MR. CUNNINGHAM CALLED THE MOTION.

MRS. EROH CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

25. MOTION: TO ISSUE A MUNICIPAL TAX REFUND IN THE AMOUNT OF FIVE HUNDRED SIXTY-SEVEN DOLLARS AND SIXTY-EIGHT CENTS (\$567.68) TO MR. AND MRS. RICHARD MAROSEVITCH.

MR. THOMAS CALLED THE MOTION.

MR. DIXON CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

26. MOTION: TO APPROVE PAYMENT TO S. KRASAVAGE CONCRETE CONSTRUCTION IN THE AMOUNT OF FOUR THOUSAND ONE HUNDRED AND FIFTY DOLLARS (\$4,150.00) FOR BLACKTOP REPAIR TO HOOVEN STREET AND A CATCH BASIN REPAIR ON BEADE STREET.

MR. CUNNINGHAM CALLED THE MOTION.

MR. THOMAS CALLED THE SECOND ON THE MOTION.

MR. KOBUSKY ASKED MR. DIXON IF HE WAS PLEASED WITH THE WORK. MR. DIXON REPLIED YES.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

27. RESOLUTION NO. 2 OF 2020: A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANIA, APPROVING THE RECOMMENDED AMMENDMENT BY THE CIVIL SERVICE COMMISSION OF PLYMOUTH BOROUGH REGARDING SUBSECTION A (1) OF THE RULES AND REGULATIONS FOR THE CIVIL SERVICE COMMISSION OF PLYMOUTH BOROUGH.

MR. DIXON CALLED THE MOTION.

MR. THOMAS CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

28. MOTION: WHEREAS, IT IS IN THE INTEREST OF THE BOROUGH'S EFFORTS TOWARDS REVITALIZATION OF THE BOROUGH TO PROMOTE SMALL BUSINESS WITHIN THE BOROUGH; WHEREAS, IN ORDER TO DO SO, IT WOULD BENEFIT THE BOROUGH TO HELP BOTH CURRENT AND PROSPECTIVE BUSINESS OWNERS, NAVIGATE BOROUGH RESOURCES, INCLUDING BUT NOT LIMITED TO THE PERMITTING PROCESS, LICENSING REQUIREMENT, PLAN REVIEW, ZONING REQUIREMENTS AND INSPECTION PROCESS BY ACTING AS AN INTERMEDIARY TO ASSIST IN THE PROCESS; WHEREAS, IT WOULD HELP PROMOTE AND FOSTER NEW BUSINESS WITHIN THE BOROUGH BY CONNECTING OWNERS WITH THE RESOURCES THEY NEED TO GROW, SUCH AS CAPITAL, TALENT, SUPPORTIVE SERVICES AND PROGRAMS THAT ARE AVAILABLE THROUGH THE LIKES OF THE CHAMBER OF COMMERCE, DCED AND THE SBDC; WHEREAS, IT WOULD BE HELPFUL TO PROMOTE SMALL BUSINESS BY COLLECTING DATA THAT SHOWS DEVELOPING TRENDS IDENTIFYING CHALLENGES FOR BUSINESSES IN ORDER FOR SMALL BUSINESSES TO BE INFORMED OF THE SAME AND USE THAT INFORMATION AS PART OF THE PLANNING PROCESS TO DEVELOP AND PROMOTE BUSINESS; NOW THEREFORE, BASED UPON THE FOREGOING, THE BOROUGH DOES HERBY ESTABLISH A SMALL BUSINESS SERVICE COMMISSION TO EXPLORE AND SUPPORT THE CREATION OF NEW SMALL BUSINESS IN THE BOROUGH AS WELL AS ASSIST AND SUPPORT EXISTING BUSINESS IN EXPANDING AND FLOURISHING IN THE BOROUGH. THE SMALL BUSINESS SERVICE COMMISSION SHALL BE COMPRISED OF CURRENT BUSINESS OWNERS IN THE BOROUGH AS WELL AS PROSPECTIVE BOROUGH BUSINESS OWNERS. THE AFOREMENTIONED SHALL ELECT OFFICERS AND ADOPT BYLAWS IN ORDER TO ESTABLISH OPERATING PROCEDURES FOR THE COMMISSION. IN ADDITION, THE AFORESAID COMMISSION SHALL WORK WITH THE MAYOR AND BOROUGH

COUNCIL IN PROMOTING AND EXPANDING SMALL BUSINESS ACTIVITY WITHIN THE BOROUGH. COUNCILMAN ALEC RYNCAVAGE AND COUNCILWOMAN ALEXIS EROH ARE APPOINTED TO SERVE AS LIAISONS TO THE SMALL BUSINESS SERVICE COMMISSION ON BEHALF THE BOROUGH COUNCIL.

MR. THOMAS CALLED THE MOTION.

MR. DIXON CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

29. MOTION: TO APPROVE INSURANCE PROPOSAL PROVIDED BY FRANK P. CROSSIN AGENCY FOR A TOTAL COST OF FIFTY THOUSAND SIX HUNDRED AND NINETY-ONE DOLLARS (\$50,691.00).

MR. DIXON CALLED THE MOTION.

MR. CUNNINGHAM CALLED THE SECOND ON THE MOTION.

MR. RYNCAVAGE ASKED IF THIS WAS THE ONE THAT INCLUDED THE INCREASE AND ASKED MS. SPECE TO EXPLAIN. MS. SPECE EXPLAINED THAT SHE REVIEWED OUR BUDGET AND DEEMED IT WAS NECESSARY FOR AN INCREASE. MR. RYNCAVAGE ASKED IF IT WILL GO FOR BID NEXT YEAR. MS. SPECE SAID THAT SHE WILL BE LOOKING FOR PROPOSALS NEXT YEAR. MR. KOBUSKY SAID THAT THE INCREASE INCLUDED A FEW NEW VEHICLES AS WELL. MR. KOBUSKY ADDED THAT IT LOOKS LIKE THEY WILL BE LOOKING AT AN INCREASE NEXT YEAR IF THEY STAY WITH THEM.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

30. MOTION: TO APPROVE THE DECEMBER FIRE, POLICE AND TREASURER'S REPORTS.

MR. CUNNINGHAM CALLED THE MOTION.

MRS. EROH CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. THOMAS, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION.

31. MOTION: TO PAY BILLS:

GENERAL FUND 20-001 - 20-070

LIQUID FUELS 20-001 - 20-011

RECREATION 20-001 - 20-005

MR. DIXON CALLED THE MOTION.

MR. MOREHART CALLED THE SECOND ON THE MOTION.

MR. CUNNINGHAM, MR. DIXON, MRS. EROH, MR. MOREHART, MR. RYNCAVAGE, AND MR. KOBUSKY VOTED YES TO APPROVE THE MOTION. MR. THOMAS FAVORABLY VOTED FOR PAYMENT ON ALL BILLS EXCEPT HIS SUPPLEMENTAL INSURANCES FOR WHICH HE HAS A PERSONAL INTEREST BECAUSE OF CONTRACTUAL AGREEMENTS.

32. MOTION: TO ADJOURN.

MR. CUNNINGHAM CALLED THE MOTION.

MEETING ADJOURNED AT 6:43 P.M. . .

RESPECTFULLY SUBMITTED,



HOLLY A. SPECE

BOROUGH SECRETARY & TREASURER

PLYMOUTH BOROUGH