

**PLYMOUTH BOROUGH COUNCIL**  
**REGULAR MEETING-JULY 8, 2025 at 6:00PM**

Work session began at 6:00PM.

Mr. Earl Cunningham - informed everyone that there is a Bench Memorial Dedication for Thomas Jesso at the Shawnee Cemetery on Mountain Road this Saturday at noon. This event is open to all and hope everyone will come out to support.

Mr. Adam Morehart - said the Hometown Heros program is open and is taking applications for banners until sometime in September. Get your applications in to honor a loved one with a memorial banner.

He said he has been in touch with his contact at No Nonsense Neutering to acquire more vouchers for the TNR program in town. He has not had a reply yet but will reach out again so we can continue this very worthy program.

He told council that now that the Coal Creek Wall Replacement Project is completed, he will need to file a final report to the county regarding the grant for this project.

Ms. Alexis Eroh - reminded everyone that we are still taking applications for the Administrative Office Manager Position until the July 15, 2025, deadline. At that point they will set up interviews. No applications will be accepted after the close of business on July 15, 2025.

The Planning Agency met last Wednesday, July 2<sup>nd</sup>. She said the website individual emails for council members, mayor, code enforcement, and administrative office are ready and will be implemented soon. The members discussed starting the memorial brick sponsorship again to place memorial bricks to honor loved ones at the statue on W. Main St on the WVVW ground.

They are finalizing the newsletter details for a quarterly or biannual newsletter. They have received pricing for postage for both. They will have to find out the cost of printing. The newsletter will be full of helpful information regarding services and events within our town.

The Planning Agency has new weekly tips called Plymouth Pointers on the fakebook page. Check it out.

Mr. William (Bill) Dixon - said the football organization wanted to extend their thanks for all the support over the years. He also thanked Mr. Ryncavage for his help in securing a scoreboard for the athletic field.

Mr. Ron Kobusky - read a thank you card council received from the Plymouth Historic Society for all the support and the services they provide for the residents of Plymouth Borough.

He extended his gratitude to the Planning Agency for the landscape design and to #1Goodwill Fire Company for the donation of the flagpole for the landscaping design. It is wonderful to see all working together for the good of the town.

Mayor Frank Coughlin - handed his quarterly wedding ceremony report to be filed.

He reminded all that the Police Community Day is on September 20 this year and will start about noon. There will be food and fun activities for all. Please come out to support and to meet the police officers from town.

The mayor said that the Kielbasi Fest is Friday and Saturday, August 8 & 9. Parade will be Saturday. He said there were 441 police calls in June. Police continue to be very busy. Please be patient.

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Meeting was called to order, and a moment of silence was observed after the Pledge of Allegiance" was recited.

Roll was called and all council members were present.

Mr. Earl Cunningham; Ms. Alexis Eroh; Mr. Thomas Hogan; Mr. Adam Morehart; Mr. John Thomas; Mr. William Dixon; Mr. Ron Kobusky

There were no requests or comments regarding agenda items.

Requests and comments regarding general items:

Ms. Mary Beth Rosensteel, Academy St- Said that Plymouth Neighborhood Watch will hold a National Night Out on August 5, 2025 at the Memorial Statue on West Main St. at the WVV grounds. Please come out and support. There will be no rain date.

Ms. Jennifer Shepard-Academy St-States that the house at R123 Academy St is blighted, has had 2 fires and is a safety hazard. It is lowering property values and would like to know what is being done about it. The only contact address for the property is the property address itself. Captain Thomas said they have been cited numerous times but are unable to get in touch with the owners. They continue to try to find new information for the owner. Council and Code Enforcement will discuss best way to move forward with this property. It will be addressed. Mr. Dixon will speak with her after the meeting to get her contact information.

Ms. Debra Gulvas has questions about the Hometown Heros Flags. She states that she heard the program has ended. She would like to renew her family flag and have it moved to a new location. Mr. Morehart, who is behind the program, said the program is still in effect and is open for submittals until sometime in September. He will speak to her after the meeting to clear up some of her concerns.

Ms. Jessica Alston-Flat Rd- informs council that there is a neighboring house that is dealing drugs and is a nuisance to the neighborhood. She said that there are young children living at the residence and are concerned about their safety. She has seen the police patrol the area and is thankful. She said she has video of many of the things that go on there and would be happy to supply them to the police. Captain Thomas will speak to her after the meeting.

Mr. Fred Merman-Beverly Dr-thanked the council and the street department for addressing the concerns at Marlow Land. Mr. Kobusky states that they will be also installing signs and a traffic mirror to that area.

Mr. Merman has concerns about some overgrown vegetation at a house on W. Main St. The property is vacant, and the grass is out of control.

The property owner has been cited several times, and they will continue to work to have the property cleaned up.

AGENDA VOTING:

Motion made to approve Resolution 2 of 2025:

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANIA, FILLING UNEXPIRED TERM OF DJ ALRED WHICH OCCURRED WHEN HE RESIGNED.

\*On the question: This position was filled by Ms. Colleen Evans, but council had to pass a resolution before administering her the oath of office.

Motion: Mr. Dixon  
2<sup>nd</sup> – Ms. Eroh  
Vote: 7 yes

Motion made to accept the regular meeting minutes from June 10, 2025.

Motion: Mr. Cunningham  
2<sup>nd</sup> – Mr. Thomas  
Vote: 7 yes

Motion made to accept the exit letter for the 2024 borough audit from the J. H. Williams, auditors.

\*On the question: Mr. Kobusky states that we have not yet received a copy of the full finished 2024 audit and that this is an exit letter.

Motion: Mr. Morehart  
2<sup>nd</sup> – Mr. Cunningham  
Vote: 7 yes

Motion made to accept the proposal from Cummins for a maintenance plan for the new generator. The proposal is for a 5-year contract locking in the annual cost at \$1,563.66 per year.

Motion: Mr. Dixon  
2<sup>nd</sup> – Mr. Thomas  
Vote: 7 yes

Since the Cummins contract is voted on, accepted and signed, a motion was made to pay the invoice for the first-year fees for the maintenance on the generator.

Motion: Mr. Dixon  
2<sup>nd</sup> – Ms. Eroh  
Vote: 7 yes

Motion made to refund \$55.24 to Joseph Weiberth for Luzerne County Reassessment of the property at 166 Nottingham St for the 2025 property taxes.

Motion: Mr. Cunningham  
2<sup>nd</sup> – Mr. Morehart  
Vote: 7 yes

Motion made to pay the invoice for the balance on the landscaping at the library parking lot to Edwards Landscaping in the amount of \$8,000.00.

\*On the question: Mr. Dixon congratulated the Planning Agency for the beautiful landscaping that makes our town look so appealing. Thank you, Ms. Eroh for getting behind this project and driving it forward.

Motion: Ms. Eroh  
2<sup>nd</sup> – Mr. Morehart  
Vote: 7 yes

Motion made to accept the June Fire and Police reports:

Motion: Mr. Cunningham  
2<sup>nd</sup> – Mr. Thomas  
Vote: 7 yes

Motion made to pay the following monthly bills:

GENERAL FUND:	25-340GF – 25-510GF
LIQUID FUELS:	25-121LF – 25- 138LF
RECREATION FUND:	25-029RF – 25-033RF

\*On the question: Mr. Thomas votes yes on all bills except 25-471GF which he has a contractual financial interest.

Motion: Mr. Morehart  
2<sup>nd</sup> – Ms. Eroh  
Vote: 7 yes

Motion to adjourn made by Mr. Cunningham.

Respectfully submitted by:



Gail Burdulis, Plymouth Borough Secretary

Approved July 29, 2025