

PLYMOUTH BOROUGH
WORK SESSION AND COUNCIL MEETING
JUNE 11, 2019

THE PLYMOUTH BOROUGH COUNCIL WENT INTO EXECUTIVE SESSION TO DISCUSS REAL ESTATE MATTERS AT 6:00 P.M... THE WORK SESSION BEGAN AT 6:08 P.M... THE REGULAR MEETING WAS IMMEDIATELY CALLED TO ORDER BY MR. FRANK COUGHLIN, PRESIDENT OF COUNCIL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

PRESENT:

MR. EARL CUNNINGHAM MRS. ALEXIS EROH MS. DONNA MANGLAVITI MR. FRANK COUGHLIN

MR. WILLIAM DIXON MR. CLYDE PETERS MR. JOHN THOMAS

CITIZEN'S REQUESTS AND COMMENTS REGARDING AGENDA ITEMS

THERE WERE NO QUESTIONS OR COMMENTS REGARDING AGENDA ITEMS.

CITIZENS REQUESTS AND COMMENTS REGARDING GENERAL ITEMS

MR. WILLIAM WALSH OF DAVENPORT STREET, ASKED IF COUNCIL WAS CONSIDERING ADOPTING A FIREWORK ORDINANCE. MR. COUGHLIN STATED THAT STATE LAW HB 542 COVERS EVERYTHING NECESSARY FOR ENFORCEMENT.

MRS. MARY JARRET OF CENTER AVENUE HAD SOME QUESTIONS REGARDING THE WYOMING VALLEY SANITARY STORM WATER BILLS. SHE ASKED IF THE BILLS WERE SENT MONTHLY OR QUARTERLY. MS. SPECE INDICATED THAT THE BILLS WERE SENT QUARTERLY.

MR. SCOTT COATES OF BEVERLY DRIVE THANKED MR. DIXON AND THE STREET DEPARTMENT FOR HELPING IN CLEANING UP THE DEBRIS FROM THE WATER RUN OFF ON BEVERLY DRIVE. HE ALSO PRAISED THE STREET DEPARTMENT FOR THEIR SNOW PLOWING LAST WINTER.

MR. JOHN FREY OF SHAWNEE AVENUE ASKED COUNCIL HOW THEY DEFINED PERMEABLE. THE SECRETARY WAS ADVISED TO PROVIDE A CONTACT TO MR. FREY TO THE WYOMING VALLEY SANITARY AUTHORITY SO HE MAY CALL AND ASK QUESTIONS.

MRS. MARY ANN MEEKER OF BEVERLY DRIVE THANKED THE STREET DEPARTMENT FOR THEIR HELP IN CLEANING THE RUN OFF ON BEVERLY DRIVE AND STATED THAT IT WAS WORSENING.

MR. ADAM MOREHART OF 4 WEST RIVER STREET SAID THAT HE WAS REALLY IMPRESSED WITH THE FIRST MEETING THAT WAS HOSTED BY THE PENNSYLVANIA DOWNTOWN CENTER AND URGED RESIDENTS TO ATTEND OTHER MEETINGS.

MR. STEPHAN CABLE OWNER AND OPERATOR OF NATHAN'S HOT DOG STAND SAID THAT HE HAD ISSUES WITH THE MONTHLY COST TO OPERATE HIS STAND AND MENTIONED THAT OTHER TOWNS COST MUCH LESS TO OPERATE IN. MR. THOMAS SAID HE WILL SPEAK WITH THE ZONING OFFICER REGARDING MR. CABLE'S CONCERNS.

MR. ALEC RYNCAVAGE OF WEST MAIN STREET ASKED COUNCIL IF A TRAVEL POLICY WAS IN PLACE. HE SAID THAT IT WAS IN REGARDS TO AN EMPLOYEE WHO WAS ATTENDING TRAININGS IN HARRISBURG AND STAYED IN A HOTEL WHERE THE RATE PER NIGHT WAS (\$270.00) TWO HUNDRED AND SEVENTY DOLLARS WHEN THERE WERE CHEAPER PLACES TO STAY THAT WERE WITHIN WALKING DISTANCE. MR. RYNCAVAGE QUESTIONED A VALET CHARGE OF (\$14.00) FOURTEEN DOLLARS. HE MENTIONED THAT THE EMPLOYEE HAD A HILTON PERSONAL REWARDS CARD AND THAT THESE CHARGES SHOULD HAVE BEEN CREDITED TO THE BOROUGH CARD SO THAT THE BOROUGH WOULD END UP WITH THE REWARDS. MR. RYNCAVAGE SUGGESTED THE BOROUGH UTILIZE THE IRS SUGGESTED RATES IN THE FUTURE AND ALSO THE IMPLEMENTATION OF POLICY. MR. COUGHLIN SAID HE WOULD TAKE HIS SUGGESTIONS UNDER ADVISEMENT.

MR. RYNCAVAGE ASKED ABOUT THE BILL TO PAY PENNSYLVANIA DOWNTOWN CENTER. HE REQUESTED CLARIFICATION BETWEEN THE AMOUNT TO PAY PDC VERSUS THE ACTUAL BILL. MR. COUGHLIN SAID HE WOULD GET BACK TO HIM WITH SPECIFIC NUMBERS.

MR. MARK KOBUSKY OF KUSCHKE STREET ASKED IF THERE WAS A BOROUGH CELL PHONE POLICY AND MENTIONED THAT THE SUPREME COURT HAS RULED THAT CELL PHONE CALLS AND MESSAGES WERE PUBLIC RECORD.

MR. JARED MCPEEK OPERATOR OF THE FLEA MARKET AT 25 EAST MAIN STREET, HAD A QUESTION REGARDING A REMARK MADE BY COUNCIL MEMBERS REGARDING THE DRIVEWAY BEING A BOROUGH RIGHT-OF-WAY. MR. MCPEEK SAID HE THOUGHT IT WAS PART OF HIS LEASED SPACE. MR. MCPEEK ALSO HAD QUESTIONS REGARDING THE TRANSIENT ORDINANCE.

MS. KRystal BARONSKI OF THE MOVEMENT SHOP LOCATED AT 390 WEST MAIN STREET, ASKED IF A CROSSWALK COULD BE PLACED IN FRONT OF HER SHOP FOR SAFETY CONCERNS. SHE SAID A BUS HAS BEEN BLOCKING THE CROSSWALK OFTEN. MR. COUGHLIN ASKED MS. SPECE TO CONTACT THE LUZERNE COUNTY TRANSPORTATION AUTHORITY TO SEE IF IT WOULD BE POSSIBLE TO MOVE THE BUS STOP.

MEETING AGENDA

1. MOTION: I HEREBY MOVE TO APPROVE THE ATTACHED PUBLIC SERVICE LINE LICENSE AGREEMENT BETWEEN THE COMMONWEALTH OF PENNSYLVANIA, ACTING THROUGH THE DEPARTMENT OF MILITARY AND VETERANS AFFAIRS AND THE BOROUGH, REGARDING A LICENSE NEED REGARDING THE BEVERLY DRIVE STORM WATER PROJECT AND AUTHORIZE THE PRESIDENT OF COUNCIL TO EXECUTE THE SAME ON BEHALF OF THE BOROUGH AND FURTHER AUTHORIZE THE BOROUGH SECRETARY TO ATTEST THE PRESIDENT'S SIGNATURE. MOTION WAS TABLED DUE ISSUES WITH LEGALITIES IN OBTAINING A PERMANENT EASEMENT ON STATE OWNED PROPERTY.
2. MOTION: WHEREAS AT THE MAY 14, 2019 MEETING A BID WAS AWARDED REGARDING THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT PAVE PROJECT TO THE LOWEST BIDDER, PENNSY SUPPLY, INC., 300 ARMSTRONG ROAD, PITTSBURGH, PENNSYLVANIA, IN THE AMOUNT OF \$422,539.00 FOR THE PAVING OF CAROLINA ST., HIGH ST., HARRIS ST., PALMER ST., BARNES ST., LEE ST., FRANKLIN ST., W. SHAWNEE AVE., AND MORRIS ST., WHEREAS, THE AMOUNT OF THE AWARD EXCEEDS GRANT FUNDS RECEIVED FOR THE PROJECT; THEREFORE, THE BOROUGH IS EXERCISING ITS OPTION UNDER THE BID DOCUMENTS TO REDUCE THE NUMBER OF STREETS TO BE PAVED TO THE FOLLOWING: CAROLINA ST., HIGH ST., PALMER ST., BARNES ST., LEE ST., FRANKLIN ST., AND WEST SHAWNEE AVENUE FOR TOTAL BID OF \$369,769.00, WHICH IS STILL THE LOWEST BID RECEIVED BY THE BOROUGH FOR THESE STREETS; NOW THEREFORE, THE BOROUGH IS RESCINDING THE MAY 14, 2019 MOTION AWARDED THE ENTIRE PAVING PROJECT TO PENNSY SUPPLY, INC. IN THE AMOUNT OF \$422,539.00 AND NOW AWARDED THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT PAVE PROJECT TO THE LOWEST BIDDER FOR CAROLINA ST., HIGH ST., PALMER ST., BARNES ST., LEE ST., FRANKLIN ST., AND WEST SHAWNEE AVENUE TO PENNSY SUPPLY, INC., THE LOWEST RESPONSIBLE BIDDER, FOR THE BID AMOUNT OF \$369,769.00. THIS AWARD IS CONTINGENT UPON THE ABOVE-NAMED CONTRACTOR COMPLYING WITH ALL REQUIREMENTS PLACED UPON THE SUCCESSFUL BIDDER INCLUDING BUT NOT LIMITED TO ITEMS 15 AND 16 OF THE INSTRUCTION TO BIDDERS WITHIN THE TIME PERIOD SET FORTH IN THE BID DOCUMENTS. THE BOROUGH ENGINEER IS DIRECTED TO PROVIDE WRITTEN NOTICE OF THIS AWARD TO THE CONTRACTOR SPECIFIED HEREIN ABOVE.

MR. DIXON MADE THE MOTION.

MR. CUNNINGHAM CALLED THE SECOND ON THE MOTION.

THE MOTION WAS UNANIMOUSLY APPROVED.

3. ORDINANCE NO. 1 OF 2019: AN ORDINANCE OF THE BOROUGH OF PLYMOUTH, REGULATING THE MAINTENANCE OF JUNKED MOTOR VEHICLES AND ACCESSORIES WITHIN THE BOROUGH AND PROVIDING FOR PENALTIES FOR VIOLATIONS THEREOF.

MR. CUNNINGHAM MADE THE MOTION.

MS. MANGLAVITI CALLED THE SECOND ON THE MOTION.

THE MOTION WAS UNANIMOUSLY APPROVED.

4. ORDINANCE NO. 2 OF 2019: AN ORDINANCE OF THE BOROUGH OF PLYMOUTH PROVIDING FOR THE ESTABLISHMENT OF A POLICE PROCESSING FEE FOR INDIVIDUALS ARRESTED FOR A CRIME AND TRANSPORTED TO LUZERNE COUNTY CORRECTIONAL INSTITUTE FOR INCARCERATION.

MS. MANGLAVITI MADE THE MOTION.

MR. THOMAS CALLED THE SECOND ON THE MOTION.

THE MOTION WAS UNANIMOUSLY APPROVED.

5. MOTION: I HEREBY MOVE TO HIRE NICHOLAS RIEBEL AS A PART TIME POLICE PATROLMEN AS AN AT WILL EMPLOYEE AND SHALL RECEIVE NO BENEFITS OF ANY TYPE, INCLUDING BUT NOT LIMITED TO SICK TIME, VACATION TIME, HOLIDAY PAY, OR HEALTH INSURANCE COVERAGE. HE SHALL BE PAID AN HOURLY RATE OF SIXTEEN DOLLARS AND FIFTY CENTS (\$16.50) PER HOUR.

MR. THOMAS MADE THE MOTION.

MR. CUNNINGHAM CALLED THE SECOND ON THE MOTION.

THE MOTION WAS UNANIMOUSLY APPROVED.

6. MOTION: I HEREBY MOVE TO HIRE RICHARD FORESEY AS A SEASONAL EMPLOYEE OF THE PLYMOUTH BOROUGH DEPARTMENT OF PUBLIC WORKS, AS AN AT WILL EMPLOYEE AND SHALL RECEIVE NO BENEFITS OF ANY TYPE, INCLUDING BUT NOT LIMITED TO SICK TIME, VACATION TIME, HOLIDAY PAY, OR HEALTH INSURANCE COVERAGE. HE SHALL BE PAID AN HOURLY RATE OF EIGHT DOLLARS AND FIFTY CENTS (\$8.50) PER HOUR.

MR. DIXON MADE THE MOTION.

MR. CUNNINGHAM CALLED THE SECOND ON THE MOTION.

THE MOTION WAS UNANIMOUSLY APPROVED.

7. MOTION: TO APPROVE A PLACEMENT OF A MONUMENT TO HONOR THE FALLEN POLICE OFFICERS OF THE PLYMOUTH BOROUGH POLICE DEPARTMENT BY NATHANIEL WREN.

A MOTION WAS CALLED BY MR. CUNNINGHAM.

A SECOND WAS MADE BY MR. THOMAS.

THE MOTION WAS UNANIMOUSLY APPROVED. ALL OF COUNCIL THANKED MR. WREN FOR HIS EFFORTS.

8. MOTION: TO APPROVE MONTHLY FIRE, POLICE AND TREASURER'S REPORTS.

A MOTION WAS CALLED BY MR. CUNNINGHAM.

A SECOND WAS MADE BY MR. PETERS.

THE MOTION WAS UNANIMOUSLY APPROVED.

9. MOTION: TO PAY JUNE BILLS.

GENERAL FUND: 19-399-19-472

LIQUID FUEL FUND: 19-057-19-066

RECREATION FUND: 19-025-19-029

MRS. EROH MADE THE MOTION.

MR. PETERS CALLED THE SECOND ON THE MOTION.

THE MOTION WAS UNANIMOUSLY APPROVED EXCEPT FOR MR. THOMAS WHO FAVORABLY VOTED FOR PAYMENT ON ALL BILLS EXCEPT HIS SUPPLEMENTAL INSURANCES FOR WHICH HE HAS A PERSONAL INTEREST BECAUSE OF CONTRACTUAL AGREEMENTS.


10. MOTION: TO ADJOURN.

MR. CUNNINGHAM MADE THE MOTION.

MR. PETERS CALLED THE SECOND ON THE MOTION.

THE MEETING ADJOURNED AT 7:34 P.M...

RESPECTFULLY SUBMITTED,



HOLLY A. SPECE

BOROUGH SECRETARY & TREASURER

PLYMOUTH BOROUGH