

PLYMOUTH BOROUGH COUNCIL

MEETING MINUTES

WORK SESSION/REGULAR MEETING-JUNE 9, 2020 at 6:00PM

WORK SESSION BEGAN AT 6:00P.M. MEETING TO IMMEDIATELY FOLLOW AT CONCLUSION OF WORK SESSION.

WORK SESSION NOTES:

>MR. CUNNINGHAM REPORTED THAT EVERYTHING WAS GOING GOOD, ALL STATIONS, DOING A GREAT DOING A GREAT JOB

>MR. MOREHART SAID THAT THE NEXT SAFETY COMMITTEE MEETING IS SCHEDULED FOR TUESDAY, JUNE 14, 2020. NOTIFICATIONS WILL BE SENT OUT SOON, IF YOU HAVE NOT RECEIVED ONE YET. ALL OF THE BOROUGH EMPLOYEES ARE WELCOME TO ATTEND TO HELP WITH BOROUGH SAFETY. THANK YOU TO MR. DIXON, MR. THOMAS AND MR. KOVACH FOR ALL OF THE WORK THEY DID AT THE LIBRARY WITH THE PLACARD ON TO. LOOKS AWESOME, AS WELL AS ALL OF THE LIGHTING. GOOD JOB!

>MS. EROH SPOKE WITH THE CENSUS OFFICIAL FOR THE COUNTY RECENTLY AND SHE INDICATED THAT PLYMOUTH IS AT A 51.2% RESPONSE RATE. IN 2010 (THE LAST CENSUS) PLYMOUTH WAS AT 63.3%. THIS RECENT TOTAL IS WITHOUT THE DOOR TO DOOR VISITS. THEY ARE WAITING ON THE GOVENER TO GIVE THEM THE "OK" TO RESUME THE DOOR TO DOOR, FOR THE SAFETY OF ALL. ORIGINALLY THE END RESPONSE DATE WAS JULY 31, BUT HAS BEEN EXTENDED TO OCTOBER 1. IF YOU HAVEN'T COMPLETED YOUR CENSUS, PLEASE DO. THIS IS THE NUMBER THEY USE FOR THE GRANT MONEY WE APPLY FOR, POLICE COVERAGE FUNDS WE APPLY FOR, YOUR REPRESENTATIVES IN CONGRESS. VERY IMPORTANT NUMBER FOR ALL REPRESENTATION. HOPEFULLY THE LIBRARY WILL BE OPEN TO THE PUBLIC SOON AND WE CAN HAVE AN EVENT WHERE PEOPLE CAN COME THERE TO USE THE COMPUTERS TO COMPLETE THEIR CENSUS. YOU CAN ALSO CALL IT IN AS WELL AS MAIL IT IN...SO LET'S GET THOSE NUMBERS UP.

>MR. THOMAS SAID THAT MR. DIXON, MR. KOVACH AND HIMSELF HAVE BEEN REPLACING THE CHRISTMAS LIGHT ELECTRICAL ON THE TELEPHONE POLES THROUGHOUT THE BUSINESS DISTRICT IN A SET OF PHASES. THE LIBRARY IS BEGINNING ITS OPENING WITH THE GUIDELINES OF THE CDC. NO NEW DONATIONS ARE BEING TAKEN AT THIS TIME. THE LIBRARY STAFF WILL BE AVAILABLE TO ANSWER QUESTIONS BETWEEN 10:30A.M. AND 2:30P.M. M-F. THE PHONE NUMBER IS 570 779-4775. THANK YOU FOR YOUR PATIENCE AND WATCH FOR UPDATES. THEY ARE PLANNING TO BEGIN THE SUMMER READING PROGRAM JULY 4.

>MR. KOBUSKY ASKED IF PHASE ONE WOULD BEGIN THIS YEAR, MR THOMAS TOLD HIM IT WILL BEGIN SOMETIME THIS JULY, AND FOLLOW WITH ALL PHASES THIS YEAR. MR. TOMAS SAID IT WILL PROBABLY RUN ABOUT \$2,000.00 FOR THE MATERIALS.

>MR. DIXON INFORMED EVERYONE OF A MEETING IN EDWARDSVILLE OF SEVERAL TOWNS AND THE LUZERNE COUNTY TRANSPORTATION AUTHORITY. THE LCTA WANT TO LET ALL KNOW THEY WOULD BE UPGRADING SEVERAL SIGNS AS WELL AS NEW BUS STOPS. THE ROAD PAVING IS ALMOST COMPLETE. JUST A FEW MORE TO GO. ON THE 2ND PHASE BY COMMUNITY PARK, THEY ARE PAINTING LINES. WE WILL BE POSTING FOR NO OVERNIGHT PARKING. THERE HAS BEEN A PARKING PROBLEM AND THE POLICE AND THE MAYOR ARE WORKING ON CORRECTING IT. THANK YOU TO THE MAYOR AND SARGENT THOMAS AND ALL THE POLICE DEPARTMENT. THANK YOU TO THE RESIDENTS IN TOWN FOR FOLLOWING THE GUIDELINES FOR THE COVID-19.

>MAYOR FRANK COUGHLIN THANKS MR. MOREHART FOR GETTING THE FLAGS FOR THE BOROUGH, WHICH HE BOUGHT AND DONATED. THANK YOU TO THE GENTLEMEN WORKING THE CHRISTMAS LIGHTING. BACK IN MARCH

HE WAS TO MEET WITH THE ROTARY REGARDING THE CHRISTMAS LIGHT, BUT BECAUSE OF THE COVID-19 PANDEMIC, THAT DID NOT HAPPEN. HE HAS BEEN IN TOUCH WITH OTHER TOWNS FOR IDEAS. KINGSTON HAD A FEW GOOD IDEAS, AND HE WILL GET IN TOUCH WITH MEMBERS OF THE ROTARY AND SET UP FOR A MEETING TO WITH MR. KOVACH, MR. DIXON AND MR. THOMAS AND HIMSELF TO DISCUSS THE CHRISTMAS LIGHTING AND THE MOVING OF ALL OF THE LIGHTING BOXES AND HANGERS TO THE NEW TELEPHONE POLES.

>MR. KOBUSKY THANKED EVERYONE FOR THEIR PATIENCE AND FOLLOWING THE CDC RULES. THE BROUGH BUILDING OFFICE DOORS ARE STILL LOOKED TO THE PUBLIC, BUT THE GIRLS ARE IN THE OFFICE AND CAN TAKE CARE OF PERMITS AND OTHER OFFICE NEEDS. THANK YOU TO ALL THE BOROUGH EMPLOYEES WHO HAVE BEEN DOING THEIR THOROUGH THIS ALL.

>THE MAYOR ADDED THAT THE RESIDENTS THAT HAVE EMERGENCIES ARE TO CALL 911. ON MEMORIAL DAY WEEKEND, THE FIREWORKS WERE OVERWHELMING. HE REFERED TO A PAPER HE HAD GOTTEN FROM WILKES-BARRE ON PA USE OF FIREWORKS ON WHERE THEY MAY AND MAY NOT BE DISCHARGED. PEOPLE HAVE COMPLAINED THAT THE DONOT COME OUT WHEN CALLED. MANY TIMES, THEY ARE ALREADY ON A CALL OR THEY HAVE A "GUEST" IN A CELL. THEY CANNOT LEAVE THE PERSON IN THE CELL THERE BY THEMSELVES, SO IF THEY ARE THE ONLY OFFICER ON DUTY, THEY CANNOT GO OUT ON A CALL.

>MR. KOBUSKY MADE SOME ANNOUNCEMENTS ABOUT SOME OF THE EVENTS TAKING PLACE IN TOWN IN THE NEAR FUTURE INCLUDING THE COMMUNITY SHRED EVENT FOR JUNE 13, 2020. HE ALSO ADVISED THAT BEGINNING MAY 18, 2020 WILL BEGIN SITING PROPERTY OWNERS FOR VEGETATION VIOLATIONS. RESIDENTS ARE ASKED TO FILE A COMPLAINT/REQUEST FORM IF YOU NEED TO LET THE CODE ENFORCEMENT OFFICER OF A VIOLATION. A BIG THANK YOU TO THE FIREMENT AND THE POLICE OFFICERS FOR GOING OUT AND EXTENDING BIRTHDAY WISHES TO SOME OF THE CHILDREN WHO HAD BIRTHDAYS DURING THIS LOCKDOWN PERIOD. THE SMILES ARE IRREPLACABLE. THE BOROUGH HAS AQUIRED THE PROPERTY AT 401 E MAIN STREET FOR THE PURPOSE OF DEMOLISHING IT. THE NEXT PHASE IS TO GET FORGIVENESS OF BACK TAXES.

CALL TO ORDER BY PRESIDENT OF COUNCIL MR. RON KOBUSKY

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL: ALL COUNCIL MEMBERS PRESENT:

MR. EARL CUNNINGHAM; MS. ALEXIS EROH; MR. WILLIAM DIXON, V.P.; MR. ADAM MOREHART; MR. JOHN THOMAS; MR. RONALD KOBUSKY, P

MR. RYNCAVAGE x-ELECTRONICALLY BY PHONE

NO CITIZEN'S REQUESTS AND COMMENTS REGARDING AGENDA ITEMS

NO CITIZEN'S REQUESTS AND COMMENTS REGARDING GENERAL ITEMS

AGENDA VOTING:

*OF NOTE: MR. RYNCAVAGE LOST HIS SIGNAL, SO LEFT THE MEETING AND WAS UNABLE TO PARTICIPATE IN ANY OF THE VOTING.

MOTION: TO APPROVE ORDINANCE 3 OF 2020 OF THE COUNCIL OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANIA, READOPTING AND AMENDING THE CURRENT PENSION PLAN FOR THE PAID FIREMEN OF THE BOROUGH.

*ON THE QUESTION: CHANGES ARE BASED ON AN AUDIT RECOMMENDATION CHANGING THE AMOUNT OF MEETING FROM FOUR A YEAR TO ONE.

MR. CUNNINGHAM MADE THE MOTION / MR. THOMAS 2ND

MOTION PASSED UNANIMOUSLY

MOTION: TO APPROVE ORDINANCE 4 OF 2020: AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANNIA, AMENDING SECTION 2 OF ORDINANCE 1 OF 2020, WHICH CREATED A BOROUGH PLANNING AGENCY.

*ON THE QUESTION: THE AGENCY CHANGED THE NUMBER OF MEMBERS FROM FIVE TO SEVEN TO SERVE ON THE AGENCY.

MR. DIXON MADE THE MOTION / MS. EROH 2ND

MOTION PASSED UNANIMOUSLY

MOTION: TO APPROVE RESOLUTION 10 OF 2020: A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANNIA, APOINTING MEMBERS TO THE PLANNING AGENCY. INANCE 1 OF 2020, WHICH CREATED A BOROUGH PLANNING AGENCY.

*ON THE QUESTION: WITH THE PASSING OF ORDINANCE 4 OF 2020, THERE ARE SEVEN VACANCIES FOR MEMBERS ON THE PLANNING AGENCY, ONE SEAT TO BE FILLED BY A MEMBER OF COUNCIL, AND SIX TO BE FILLED BY RESIDENTS OF PLYMOUTH BOROUGH. THE TERMS MUST BE STAGGERED BY LAW, SO SOME WILL EXPIRE BEFORE OTHERS, BUT ONCE THEY ARE REAPPOINTED, APPOINTMENTS WILL BE A FOUR-YEAR TERM.

WE RECEIVED SIX LETTERS OF INTEREST IN A TIMELY FASHION (ie: BEFORE THE SUBMISSION DEADLINE), OF WHICH THE BOROUGH WILL CHOOSE MEMBERS TO FILL SIX OF THE VACANT SEATS.

THE APPLICANTS ARE: MR. GEORGE BECKER; MR. CHARLES STEINHAUER; MS. MARY BARRETT; MR. PAUL REESE; MS. BARBARA HARVEY AND MS. LAURA HUDAK.

THE BOROUGH ALSO RECEIVED ONE LETTER OF INTEREST FROM MR. SCOTT SMITH, WHICH ARRIVED AFTER THE DEADLINE FOR SUBMISSION, SO THEREFORE THE BOROUGH WILL NOT CONSIDER FOR PLACEMENT AT THIS TIME.

THE PLACEMENT OF MEMBERS WENT AS FOLLOWS:

1. THE FIRST TERM WILL EXPIRE ON DECEMBER 31, 2020 AND WILL BE FILLED WITH: COUNCIL PERSON MS. ALEXIS EROH;

MR. THOMAS MADE THE MOTION / MR. CUNNINGHAM 2ND
MOTION PASSED UNANIMOUSLY

2. THE NEXT TERM WILL EXPIRE ON DECEMBER 31, 2021, AND THE TWO SEATS BE FILLED WITH TWO RESIDENTS (PICKED FROM THE LETTERS RECEIVED) ARE:
MS. BARBARA HARVEY;

MR. CUNNINGHAM MADE THE MOTION / MS. EROH 2ND
MOTION PASSED UNANIMOUSLY

MS. LAURA HUDAK;

MR. CUNNINGHAM MADE THE MOTION / MR. DIXON 2ND
MOTION PASSED UNANIMOUSLY

3. THE NEXT TERM WILL EXPIRE ON DECEMBER 31, 2022, AND THE TWO SEATS BE FILLED WITH TWO RESIDENTS (PICKED FROM THE LETTERS RECEIVED) ARE:
MR. PAUL REESE;

MR. CUNNINGHAM MADE THE MOTION / MR. THOMAS 2ND
MOTION PASSED UNANIMOUSLY

MS. MARY BARRETT;

MR. MOREHART MADE THE MOTION / MR. CUNNINGHAM 2ND
MOTION PASSED UNANIMOUSLY

4. THE NEXT TERM WILL EXPIRE ON DECEMBER 31, 2023, AND THE TWO SEATS BE FILLED WITH TWO RESIDENTS (PICKED FROM THE LETTERS RECEIVED) ARE:
MR. CHARLES STEINHAUR;

MR. MOREHART MADE THE MOTION / MR. CUNNINGHAM 2ND
MOTION PASSED UNANIMOUSLY

MR. GEORGE BECKER;

MR. MOREHART MADE THE MOTION / MS. EROH 2ND
MOTION PASSED UNANIMOUSLY

MOTION: TO APPROVE RESOLUTION 10 OF 2020: A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANNIA, APOINTING MEMBERS TO THE PLANNING AGENCY. INANCE 1 OF 2020, WHICH CREATED A BOROUGH PLANNING AGENCY.

MR. CUNNINGHAM MADE THE MOTION / MR. THOMAS 2ND
MOTION PASSED UNANIMOUSLY

MOTION TO APPROVE RESOLUTION 11 OF 2020: A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANNIA, SUPPORTING THE LUZERNE COUNTY FLOOD PROTECTION AUTHORITY'S GRANT APPLICATION OF AN ACCELERATED LEVEE SYSTEM EVALUATION PROJECT.

*ON THE QUESTION: MR. KOBUKSY, MR. THOMAS AND MR. DIXON ALONG WITH WILKES-BARRE, AND HANOVER TOWNSHIP HAD THE OPORTUNITY TO SIT IN ON A MEETING WITH LOCAL AND STATE ELECTED OFFICIALS TO DISCUSS A GRANT THEY HAD APPLIED FOR TO DO A STUDY ON THE LEVEES ON THE COST TO FIX THE LEVEE SYSTEM, AND ASKED THE THREE TOWNS TO ATTEND AND EXPLAIN THE PURPUSE AND ASK TO ASSIST WITH THE GRANT PROCESS.

MR. DIXON MADE THE MOTION / MR. CUNNINGHAM 2ND
MOTION PASSED UNANIMOUSLY

MOTION TO PASS RESOLUTION 12 OF 2020: A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANIA TO APPOINT MARY BARRETT AS THE "RIGHT OT KNOW" OFFICER FOR THE BOROUGH.

MR. DIXON MADE THE MOTION / MS. EROH 2ND
MOTION PASSED UNANIMOUSLY

MOTION TO HIRE NICKOLAS VLAD BASOV AS A PART TIME PLYMOUTH BOROUGH POLICE OFFICER AS A PART-TIME POLICE OFFICER UNDER THE FOLLOWING TERMS AND CONDITIONS AS HEREIN STATED: SAID PART-TIME POLICE

OFFICER SHALL BE PAID \$17.00 PER HOUR AND SHALL BE AN "AT WILL" EMPLOYEE. SAID PART-TIME OFFICER SHALL RECEIVE A HOLIDAY BONUS OF \$35.00 ADDED TO HIS PAY IF HE WORKS A HOLIDAY. SAID PART-TIME OFFICER WILL BE PAID AT THEIR NORMAL HOURLY RATE FOR ALL COURT APPEARANCES, BUT BE GUARANTEED A MINIMUM OF TWO HOURS AT THEIR NORMAL RATE. ALSO, OVERTIME COMPENSATION SHALL BE PAID FOR ALL WORK IN EXCESS OF EIGHT HOURS IN A DAY, OR IN EXCESS OF FORTY HOURS IN A WEEK. SAID PART-TIME OFFICER SHALL RECEIVE A CLOTHING REIMBURSEMENT OF TWO HUNDRED DOLLARS IN EACH YEAR AFTER ONE CONTINUOUS YEAR OF SERVICE TO THE BOROUGH, PROVIDED HE WORKS A MINIMUM OF THREE HUNDREDTWENTY HOURS IN SAID YEAR. THE ALLOTMENT MAY BE USED FOR CLEANING EQUIPMENT OR DUTY RELATED CLOTHING. ALL PURCHASES MUST BE MADE AT A VENDOR DESIGNATED BY BOROUGH COUNCIL. THE APPOINTMENT DOES NOT INCLUDE ANY OTHER BENEFITS OF ANY TYPE NOT SPECIFICALLY STATED AS PART OF THIS APPOINTMENT.

MR. DIXON MADE THE MOTION / MR. CUNNINGHAM 2ND
MOTION PASSED UNANIMOUSLY

CONGRATULATIONS FROM ALL OF COUNCIL WENT OUT TO NEWLY HIRED OFFICER BASOV. THE MAYOR WILL SWEAR HIM IN IMMEDIATELY FOLLOWING THIS MEETING.

MOTION: I HEREBY MOVE THAT THE BOROUGH APPROVE THE SUBMISSION OF THE ATTACHED SEWAGE FACILITIES PLANNING MODULE APPLICATION MAILER AND THE APPLICATION FOR HIGHWAY OCCUPANCY PERMIT REGARDING THE DOLLAR GENERAL PROJECT, AND AUTHORIZE THE PRESIDENT OF COUNCIL TO SIGN BOTH APPLICATIONS ON BEHALF OF THE BOROUGH, AND THE BOROUGH SECRETARY TO ATTEST/WITNESS HIS SIGNATURE ON SAID DOCUMENTS.

MR. THOMAS MADE THE MOTION / MR. CUNNINGHAM 2ND
MOTION PASSED UNANIMOUSLY

MOTION: I HEREBY MOVE THAT THE BOROUGH APPROVE THE ATTACHED AGREEMENT WITH SW24 IN THE AMOUNT OF \$800.00 FOR THE GENETEC ADVANTAGE RENEWAL FOR FOUR AUTO CAMERA CONNECTIONS TO SECURITY FOR THE PLYMOUTH BOROUGH POLICE DEPARTMENT AND AUTHORIZE THE PRESIDENT OF COUNCIL TO SIGN THE SAME ON BEHALF OF THE BOROUGH AND THE BOROUGH TREASURER TO ISSUE PAYMENT FOR THE SAME.

MR. DIXON MADE THE MOTION / MR. CUNNINGHAM 2ND
MOTION PASSED UNANIMOUSLY

MOTION: TO PAY BRADCO SUPPLY COMPANY \$5,438.20 FOR THE PURCHASE OF ROAD SIGNS.

MR. CUNNINGHAM MADE THE MOTION / MR. THOMAS 2ND
MOTION PASSED UNANIMOUSLY

MOTION TO PAY STU KRASAVAGE CONCRETE CONSTRUCTION \$1,700.00 FOR REPAIRS MADE TO A BEADE STREET CATHC BASIN.

MR. DIXON MADE THE MOTION / MR. CUNNINGHAM 2ND
MOTION PASSED UNANIMOUSLY

MOTION TO APPROVE THE MONTHLY FIRE AND POLICE REPORTS.

MR. CUNNINGHAM MADE THE MOTION / MR. DIXON 2ND
MOTION PASSED UNANIMOUSLY

MOTION: TO PAY MONTHLY BILLS:

GENERAL FUND:	20-422GF – 20-482GF
LIQUID FUELS:	20-324LF – 20-332LF
RECREATION FUND:	20-025RF – 20-029RF

MR. DIXON MADE THE MOTION / MR. MOREHART 2ND

ALL BILLS PASSED

*MR. THOMAS VOTED YES TO ALL BILL EXCEPT BILL FOR PAYMENT OF HIS SUPPLIMETAL HEALTH INSURANCE THROUGH A CONTRACTUAL AGREEMENT.

MOTION TO ADJORN MADE BY: MR. CUNNINGHAM

RESPECTFULLY SUBMITTEDBY:

GAIL BURDULIS, BOROUGH SECRETARY

A handwritten signature in cursive script that reads "Gail Burdulis". The signature is written in black ink and is positioned above a solid horizontal line that serves as a baseline for the signature.