

**PLYMOUTH BOROUGH COUNCIL**

**REGULAR MEETING- MAY 14, 2019**

MEETING WAS CALLED TO ORDER BY: Mr. William Dixon, Council Vice-President

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL:

PRESENT:

Mr. Clyde Peters

Ms. Alexis Eroh

Mr. Earl Cunningham

Mr. John Thomas

Ms. Donna Manglaviti

Mr. William Dixon

ABSENT/EXCUSED: Mr. Frank Coughlin, Council President

After the meeting was called to order and the Pledge of Allegiance was recited, Bill Dixon asked that the Citizen's input be held until after the opening of the bids for the pending street paving project that had been out for bid, stating the engineer, Daryll Palush, had to leave.

- 1. Motion:** WHEREAS, BIDS WERE RECEIVED TODAY AND OPENED AS PER THE LEGAL ADVERTISEMENT FOR THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT PAVE PROJECT; WHEREAS, AFTER OPENING THE BIDDOCUMENTS AND A REVIEW BY THE BOROUGH ENGINEER, THE LOWEST RESPONSIBLE BIDDER IS PENNSY SUPPLY, WITH A TOTAL BID FOR THE PROJECT OS \$422,539.00. THEREFORE, I MOVE TO AWARD THE CONTRACT FOR THE 2019 COMMUNITY DEVELOPMENT BLOCK GRANT PAVE PROJECT TO PENNSY SUPPLY FOR THE BID AMOUNT OF \$422,539.00, WHO IS THE LOWEST REPOSNSIBLE BIDDER. THIS AWARD IS CONSTINGENT UPON THE ABOVE-NAMED CONTRACTOR COMPLYING WITH ALL REQUIREMENTS PLACED UPON THE SUCCESSFUL BIDDER INCLUDING, BUT NOT LIMITED TO ITEMS 15 AND 16 OF THE INSTRUCTIONS TO BIDDERS WITHIN THE TIME PERIOD SET FORTH IN THE BID DOCUMENTS. THE BOROUGH SECRETARY IS DIRECTED TO PROVIDE WRITTEN NOTICE OF THIS AWARD TO THE CONTRACTOR SPECIFIED HEREIN ABOVE.

MOTION: Mr. Earl Cunningham

SECOND: Mr. John Thomas

PASSED: 6 YES

ABSENT: Mr. Frank Coughlin

**CITIZENS IMPUT**

Mr. Clyde Peters asked if the pot holes on Harris Street could be addressed. He stated that the whole street is a big mess. He would like the utilities to be held accountable for all of the pave cuts.

Mr. William Dixon explained that the patches we temporary and once the utilities were finished they were going to pave the whole street.

Ms. Mary Jarrett doesn't believe the telephone poles are regulation and do not allow 36" to pass through. She also adds that she does not see this in other towns.

Mr. John Thomas asked the solicitor to speak about the poles.

Attorney Mike Kostelansky, Plymouth Borough Solicitor, said that the poles are governed by the PUC and there was nothing we could do.

Mr. William Dixon added that he has driven through town to count the poles. We can try calling again, but the “ghost” poles have many different utilities running on them and one company cannot touch another companies lines.

Ms. Mary Jarrett also has concerns about pole placement by her house. She feels if they move the pole it will hamper her entering and exiting her driveway.

Mr. William Dixon told her she could call and object to the utility pole being moved. Bill said council will contact the engineer, Mike Amato, to look at the pole situation again.

Mr. Mark Kobusky wanted to know what the status of the mayor was. He asked if the seat was open.

Mr. John Thomas said he is handling the tasks of the mayor while he is out.

Mr. William Dixon added that as long as the mayor was of sound mind and could sign his paperwork, council’s “hands were tied”.

Mr. Mark Kobusky then asked why there was the name of someone who is not an employee on the phone bill.

Mr. John Thomas said that it was the Borough Secretary’s phone and that she does a lot of work on it.

Mr. Mark Kobusky said that the phone had 28 hours logged on for one month.

Another citizen wanted to re-address the telephone poles. He asked if the solicitor could write a letter. He thought maybe they would listen to an attorney.

Mr. John Thomas stated that the solicitor has written a letter in the past.

Ms. Donna Williams, 103 Girard Ave, said she lives near the WVV High School, and that the pot holes are both very bad and embarrassing.

Mr. William Dixon told her that the DPW does go out and patch when they see a hole.

Ms. Donna Williams stated that the holes are in the WVV parking lot.

Mr. John Thomas said that those holes are the responsibility of the school district, and that he would contact Mr. Joe Mazur.

Ms. Donna Williams then asked if they still needed permits to park by her house.

Mr. John Thomas said that when the elementary school was raised, and school parking became more abundant, they stopped enforcing the on-street permit parking.

## **AGENDA VOTING**

- 2. MOTION:** WHEREAS, THE BOROUGH IS INTERESTED IN OBTAINING THE SERVICES OF THE PENNSYLVANIA DOWNTOWN CENTER, A PENNSYLVANIA NON-PROFIT CORPORATION, TO FACILITATE THE PREPARATION OF A COMMUNITY VISION AND ACTION-STRATEGY FOR THE CENTRAL BUSINESS DISTRICT AND THE COMMUNITY AS A WHOLE; WHEREAS, THE AFOREMENTIONED NON-PROFIT HAS SUBMITTED A SERVICE AGREEMENT, DATED MAY 1, 2019, OUTLINING THE TERMS, CONDITIONS, SCOPE OF SERVICES, FEES AND COSTS, CONNECTED WITH THE SERVICES TO BE PROVIDED; NOW THEREFORE, I HEREBY MOVE THAT COUNCIL APPROVE THE SERVICE AGREEMENT WITH THE PENNSYLVANIA DOWNTOWN CENTER, COPY ATTACHED, AND FURTHER MOVE TO AUTHORIZE THE PRESIDENT OF COUNCIL TO SIGN THE SERVICE AGREEMENT ON BEHALF OF THE BOROUGH AND AUTHORIZE THE BOROUGH SECRETARY AND TREASURER TO ATTEST TO HIS SIGNATURE.

MOTION: Mr. John Thomas

SECOND: Ms. Alexis Eroh

PASSED: 6 YES  
ABSENT: Mr. Frank Coughlin

**OFNOTE:** Ms. Alexis Eroh said that Ms. Holly Spece, the Plymouth Borough Secretary, has been going for training with the Downtown Community Center to learn how they will be helping to revitalize the town. She also added that Holly has been going to grant writing workshops.

Council has scheduled to meet with members of the Downtown Community Center to discuss how they could be of help to the town, and also what is expected of council regarding this project. Ms. Eroh added that the community members would be asked to contribute ideas as well as attend workshops. Details would be released as they become available.

Mr. William Dixon added that the success of this vision relies heavily on community participation.

- 3. MOTION:** TO DISTRIBUTE 2019 DONATIONS IN THE AMOUNT OF SIX THOUSAND DOLLARS (\$6,000.00) TO EACH PLYMOUTH BOROUGH FIRE COMPANY  
MOTION: Mr. Earl Cunningham  
SECOND: Mr. Clyde Peters  
PASSED: 6 YES  
ABSENT: Mr. Frank Coughlin
- 4. MOTION:** TO DISTRIBUTE THE 2019 DONATIONS IN THE AMOUNT OF SIX THOUSAND FIVE HUNDRED DOLLARS (\$6,500.00) TO THE PLYMOUTH PUBLIC LIBRARY.  
MOTION: Mr. John Thomas  
SECOND: Mr. Earl Cunningham  
PASSED: 6 YES  
ABSENT: Mr. Frank Coughlin
- 5. MOTION:** I HEREBY MOVE TO HIRE RICHARD CHICALLO AS A SEASONAL EMPLOYEE OF THE PLYMOUTH BOROUGH DEPARTMENT OF PUBLIC WORKS, AS AN AT WILL EMPLOYEE AND SHALL RECEIVE NO BENEFITS OF ANY TYPE, INCLUDING, BUT NOT LIMITED TO SICK TIME, VACATION TIME, HOLIDAY PAY, OR HEALTH INSURANCE COVERAGE. HE SHALL BE PAID AN HOURLY RATE OF EIGHT DOLLARS AND FIFTY CENTS (\$8.50) PER HOUR.  
MOTION: Mr. John Thomas  
SECOND: Ms. Alexis Eroh  
PASSED: 6 Yes  
ABSENT: Mr. Frank Coughlin
- 6. MOTION:** TO APPROVE PAYMENT FOR WORK COMPLETED TO MAKE REPAIRS TO THE CULVERT ON FIRST STREET, PLYMOUTH, PENNSYLVANIA, MADE PAYABLE TO S. KRASAVAGE CONCRETE CONSTRUCTION IN THE AMOUNT OF FIFTEEN THOUSAND FOUR HUNDRED AND FIFTY-SIX DOLLARS (\$15,456.00).  
MOTION: Mr. Clyde Peters  
SECOND: Mr. Earl Cunningham  
PASSED: 6 Yes  
ABSENT: Mr. Frank Coughlin

**OF NOTE:** Mr. William Dixon explained that the culvert has been collapsing and this is just the first phase of the project.

**7. MOTION:** TO APPROVE THE MONTHLY FIRE, POLICE AND TREASURE'S REPORTS.

MOTION: Mr. Earl Cunningham

SECOND: Ms. Donna Manglaviti

PASSED: 6 YES

ABSENT: Mr. Frank Coughlin

**8. Motion:** To pay May Bills:

General Fund: 19-309 – 19-398

Liquid Fues: 19-048 – 19-056

Recreation Fund: 19-020 – 19-024

MOTION: Mr. clyde Peters

SECOND: Ms. Alexis Eroh

PASSED: 5 Yes

ABSENT: Mr. Frank Coughlin

**OF NOTE:** Mr. John Thomas voted yes to pay all bills except his Health Insurance Reimbursement, stating "conflict of interest"

Meeting is adjourned.