

## PLYMOUTH BOROUGH COUNCIL

### REGULAR MEETING-NOVEMBER 15, 2022 at 6:00PM

Ms. Alexis Eroh began the work session by having the Planning Agency award the Mary Aitkinson Historic Home Award. Laura Hudak came to the front to assist her as they presented the award to DJ and Robert to honor them for the wonderful work, they have done on their beautiful home at 15 Gaylord Avenue. Laura mentioned that when the Planning Agency was developing this award, Mary thought the world of this home and wanted to hopefully one day to present the award to the owners of the home. Congratulations were given.

Alexis gave a website update: Waiting to here back to regarding the .gov which has not yet been recognized but should only take a few more days. Once the .gov for the borough has been recognized, we can get a "go live" date established.

Planning Agency in conjunction with the Knights of Columbus are collecting new and gently used kids coats in the hall of the borough building until November 30<sup>th</sup>. The agency will forward the coats to the Knights of Columbus to distribute. Thank you all for the donations.

Tonight, you will notice on the agenda there will be a vacancy on the Planning Agency Board with the acceptance of a board member's resignation letter. If you are interested in becoming a member of the Planning Agency, you must be a resident of Plymouth Borough. Please submit a letter of interest explaining why you think you would be a good fit and possibly share some of your ideas for moving this town forward. We will review with careful consideration all the letters we receive.

There is a Civil Service exam coming up on November 19<sup>th</sup> at 12:00pm. We are still accepting application to take the exam until 4:00pm on Wednesday, November 16. You may drop off your application at the Administrative Office, 162 W Shawnee Ave during regular business hours (M-F 8am-4pm).

Plymouth Shawnee Indians are hosting a Breakfast with Santa on December 10, 2022 at the American Legion, 33 Center Avenue from 9am -12pm. Tickets are \$8 in advance and \$10 at the door. Santa and Rudolph will be stopping by to visit the kids!

Alexis has been in touch with the DCED regarding the LSA grants that we had submitted. There was an issue with us submitting for the police vehicles and the tactical gear on the same grant, so she removed the gear and the grant now is for the two police vehicles.

Mr. Adam Morehart said there are still original photos from the Hometown Heros that have not been picked up yet, but they can be picked up at the VFW, 111 W Main Street. Also, thank you all who noticed that one of the flags was in distress by the high school. A bracket had broken and the flag was flapping in the wind. We have since removed the flag for repairs and will put it back up once we get it back.

Adam said he continues to look for and apply for grants to get funds for the much-needed repairs to Coal Creek.

Thank you to the American Legion for the lovely Veterans Day service. As always, great job. Also want to extend a Happy Veterans Day to all the vets...thank you for your service.

Mr. Earl Cunningham wished all a Happy Thanksgiving and asked all to stay safe and be careful.

Mr. John Thomas wished everyone a Happy Thanksgiving.

Ron took a moment to thank John Thomas, Jack Kovach, Earl Cunningham, Bob Lushefski and everyone else who help with the hanging and repairs to the wiring to the Christmas lights. They look really nice.

Mr. Bill Dixon wished all a Happy Thanksgiving. He added that we are aware of the speeding on the streets. We are trying to solve the problem with signs and patrolling. I someone catches them before someone gets hurt.

Ron added that the DPW has put the spreaders on the trucks and are ready for the first snow...not that we want any!

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Meeting called to order at 6:09pm with the reciting of the "Pledge of Allegiance." A moment of silence and the roll was called.

Council members present: Mr. Earl Cunningham, Ms. Alexis Eroh, Mr. Adam Morehart, Mr. John Thomas, Mr. William Dixon & Mr. Ron Kobusky

Excused: Mr. Alec Ryncavage

There were no citizens' comments regarding agenda or general items.

#### AGENDA VOTING:

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Motion made to reject all bid proposals for the Generator Replacement Project that had been submitted prior to October 11, 2022 by 11:00 am, as there was a problem with the original bid request. Bid was readvertised.

MOTION: Mr. Cunningham

2<sup>nd</sup>: Mr. Morehart

Motion passed: 6 YES

Excused; Mr. Ryncavage

Motion made to have Daryl Pawlush, Engineer from PennEastern Engineers, open bid proposals received from the second revised advertising for the Emergency Generator Replacement Project. Bids were received from October 11, 2022 thru November 15, 2022 by 11:00a.m. Once the bids are

opened the motion will also include motion to table the bids for the engineer to review the bids for accuracy of bid requirements.

MOTION: Mr. Dixon  
2<sup>nd</sup>: Mr. Morehart  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

Motion made to open the bid proposals received on or before 4:00p.m. on November 14, 2022. Regarding the Curbside Collection of Municipal Waste and Recyclable Material. to open any proposals received on or before 4:00P.M. on November 14, 2022, regarding the curbside collection of Municipal Waste and Recycling Materials. Once the bids are opened the motion will also include motion to table the bids for the engineer to review the bids for accuracy and compliance of bid requirements.

MOTION: Mr. Morehart  
2<sup>nd</sup>: Mr. Cunningham  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

A motion made to approve the Collective Bargaining Agreement for the Street Department and Office Personnel, dated November 3, 2022 between Plymouth Borough and Local Union 401 which was negotiated between the parties for the contract year commencing January 1, 2023 and ending December 31, 2025. Further move to authorize Council President Ron Kobusky, Councilman John Thomas and councilwoman Alexis Eroh to sign the agreement on behalf of the borough and have the borough secretary, Gail Burdulis to affix the borough seal to the agreement.

MOTION: Mr. Dixon  
2<sup>nd</sup>: Mr. Thomas  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

Motion made to move some money amounts into line item 410.700, Major Equipment to secure payment of two new Chevy Tahoe police vehicles complete with uplifting and stripping, at a cost of \$153,204.78. This money will come from several other budgeted line items listed below:

Police budget:

410.100 – Full-time Police salaries	\$66,853.00
410.150 – Part-time Secretary salaries	\$4,500.00
410.180 - Part-time Police salaries	\$2,990.00
410.184 – Part-time overtime	\$890.00
410.187 – Part-time court	\$900.00
410.190 – Sick pay	\$5,080.00
410.191 – Vacation pay	\$3,552.00

410.193 - Personal pay	\$4,513.00
410.156 – Police Health Insurance	\$23,347.00
410.161 – Police Employer SSI	\$7,374.00
410.231 – Uniforms	\$1,300.00
401.100 – Administrative Salaries	\$3,491.00
430.100 – Street Salaries	\$3,491.00
01.357.022 – WWV SRO Reimbursement	\$23,258.00

Total of transfer to line item 410.700, Major Equipment is \$151,519.00

There is \$4,745.00 presently in the Major Equipment account which will bring total in account to \$156,264.00.

Breakdown of costs:

Bonner Chevrolet: \$46,750.00 per vehicle-total >\$93,500.00

Frontline Graphix: \$1,550.00 per vehicle-total>\$3,100.00

AMP Global Strategies total cost 2 vehicles: \$56,604.78

a. \$28,904.54 Car 1 uplifting (additional light bar inside car)

b. \$27,700.24 Car 2 uplifting

\*On the question: Ron explained that the police budget was created to include salaries for two more full time employees. Since this last year the department had to operate without these officers, the monies were still in the budget.

MOTION: Ms. Eroh

2<sup>nd</sup>: Mr. Thomas

Motion passed: 6 YES

Excused: Mr. Ryncavage

A motion made to accept the regular council meeting minutes from October 11, 2022.

\*On the question: Adam found a grammatical error and asked to have it fixed before the minutes are transferred and recorded in the minute book.

MOTION: Ms. Eroh

2<sup>nd</sup>: Mr. Cunningham

Motion passed: 6 YES

Excused: Mr. Ryncavage

Motion made to accept Alec Ryncavage's resignation from Plymouth Borough Council effective November 15, 2022.

\*On the question: Mr. Dixon and the rest of council congratulated Alec on his victory and wished him well. They added that they look forward to working with him for the good of Plymouth Borough.

MOTION: Mr. Dixon  
2<sup>nd</sup>: Ms. Eroh  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

Motion made to begin accepting letters of interest to fill the vacant seat on the Plymouth Borough Council. All letters of interest should be into the Borough Administrative Office no later than 4:00pm on December 2, 2022. The term will expire on December 31, 2023, and Alexis and John will collect the letters for review by council.

MOTION: Mr. Morehart  
2<sup>nd</sup>: Mr. Cunningham  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

Motion to accept Stephanie Delzeit's letter of resignation from the Planning Agency dated October 6, 2022.

MOTION: Mr. Dixon  
2<sup>nd</sup>: Ms. Eroh  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

Motion made to begin accepting letters of interest to fill the vacant seat on the Planning Agency which will expire on December 31, 2025. All letters of interest should be into the Borough Administrative Office no later than 4:00pm on December 2, 2022.

MOTION: Ms. Eroh  
2<sup>nd</sup>: Mr. Cunningham  
Motion passed: 6 YES

A motion to accept the annual audit for the year 2021 performed by Zavada and Associates. Motion to also include payment of invoice for the 2021 audit in the amount of \$9,250.00.

MOTION: Mr. Thomas  
2<sup>nd</sup>: Mr. Dixon  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

Motion to donate the DPW Bad Boy ZT Elite 747CC KHL Pro 60" mower to the Plymouth Historic Society.

\*On the question: Ron explained that it is an older machine and cannot keep up with the demands of the street department/borough needs. The Historic Society is dire need of a riding mower as the one they have can no longer keep up with their needs and is always in need of repair.

Bill reminded the audience that the Historic Society is a wealth of information and asked all to patronize them with visits as well as donations.

MOTION: Mr. Morehart  
2<sup>nd</sup>: Ms. Eroh  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

Motion to pay an invoice from Stu Krasavage in the amount of \$1,900.00 for repairs to a catch basin on River Street.

MOTION: Mr. Dixon  
2<sup>nd</sup>: Mr. Cunningham  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

Motion to accept the monthly fire and police reports for October 2022.

MOTION: Mr. Cunningham  
2<sup>nd</sup>: Mr. Morehart  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

Motion made to pay the monthly bills:

General Fund	22-816GF – 22-925GF
Liquid Fuels	22-166LF – 22-181LF
Recreation Fund	22-049RF – 22-053RF

MOTION: Mr. Morehart  
2<sup>nd</sup>: Mr. Dixon  
Motion passed: 6 YES  
Excused: Mr. Ryncavage

\*On the question: Mr. John Thomas votes yes to all bills except his health insurance reimbursement which he feels a conflict of interest.

Motion to adjourn made by Mr. Morehart

Respectfully submitted:



Gail Burdulis, Plymouth Borough Secretary

Approved at meeting 12/13/2022