

PLYMOUTH BOROUGH COUNCIL

REGULAR MEETING-OCTOBER 14, 2025 at 6:00PM

Mr. Earl Cunningham- informed of an upcoming Veteran's Brunch, in memory of Pvt. Stephen Giza at 10:00 AM on Sunday, 11/23/2025 at the Woodlands Inn & Resort 1073 HWY 315 Wilkes Barre, PA: \$20 per person, additional details available on flyer in foyer. He provided an update on the Annual Plymouth Veterans Parade, on Saturday, 11/08/2025 at 11:00 AM. Organizations will begin lineup at 10:00 AM with parade route on Main Street beginning at Dollar General and finishing at the Monument. A brief ceremony will follow. There will be food vendors, bounce house, face painting and more for families. Sponsors Plymouth Alive and Rotary of Plymouth were mentioned and thanked.

Mr. Tom Hogan: updated on an issue that has been brought up with policing on the levy system. He is working with our solicitor to create an agreement with Plymouth Township and the Luzerne County Flood Authority. We are aware of the issues from the public and are working to address them by the end of the year. This will help us move any homeless persons, make arrests for illegal dumping, and such.

Ms. Alexis Eroh: shared details on the Plymouth Alive Shawnee Spooktacular on Sunday, 10/26/2025 from 12-4 PM at Goodwill Hose Co #2 451 W Main St, Plymouth, PA. This is a great event with 300 pumpkins and candy bags for the children, a haunted house, and community groups represented. Everyone is encouraged to bring their families for a fun event. She advised that the Planning Agency, in partnership with the Knights of Columbus, the Winter Coat Drive is now running through November 19th. New or gently used children's coats can be dropped off during normal Municipal Building hours at 162 W Shawnee Ave, Plymouth, PA.

Mr. Bill Dixon: thanked Earl Cunningham for all his efforts in organizing the upcoming Veteran's parade, the Rotary for their sponsorship and Alexis Eroh on behalf of Plymouth Alive for her commitment to creating a better community. He reminded residents of the details of our yard waste program, with special mention of its end date, for this season of December 5th, 2025. Christmas tree pickup will run Mondays and Fridays from January 5th, 2026 through February 9th, 2026. Please make sure that all decorations, lights, tinsel, and stands are removed. This is to make pick-up easier and ensure trees can be recycled into mulch. The community was advised to call the Borough Building if they have any situational needs regarding this program.

Mr. Ron Kobusky: made mention that Mayor Coughlin was unable to attend tonight's meeting. And that there are many items on the agenda, so he didn't have anything additional to share currently.

Regular meeting was called to order, "The Pledge of Allegiance" was recited, and a moment of silence was observed.

Roll was called:
Present: Mr. Earl Cunningham; Ms. Alexis Eroh; Mr. Thomas Hogan; Mr. John Thomas; Mr. William Dixon; Mr. Ron Kobusky
Absent and excused: Mr. Adam Morehart

There were no requests or comments regarding agenda items.

Citizens' requests or comments regarding general items:

Ms. Helen Youells - Plymouth Historical Society board member, shared an update from the Pennsylvania Historical and Museum Commission regarding a historical marker, being placed in Fall of '26, for Howe's Mining Company on Eno Street. She shared additional details regarding the history and placement of the marker. She also informed that they may need support from the Borough to get the marker physically placed at the site. They also have requested that a replacement, including an update, be placed in the Shawnee Flats, as it was previously lost in the last flood.

Agenda voting:

1) A motion was made to approve Resolution 7 of 2025:

A RESOLUTION OF THE BOROUGH OF PLYMOUTH, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA APPROVING AND SUPPORTING APPROVAL TO PARTICIPATE IN THE AMERICA250PA CELEBRATIONS OF THE UNITED STATES AND PENNSYLVANIA.

Motion: Mr. Dixon
2nd - Mr. Cunningham
Vote: 6 yes 1 absent

2) A motion was made to hire Maryann LANG as Municipal Secretary for the Borough of Plymouth. She will draft correspondence as necessary on behalf of Borough Council and Mayor, answer general phone calls and provide general guidance to members of the public, prepare meeting agendas, ensure compliance with advertising requirements for meetings, provide assistance to the Code Enforcement office with issuing permits, accept employee timesheets, record timesheet information and communicate payroll information to the Borough payroll service, and accept, review and issue payment as directed for all Borough bills. The term of employment is for a period of three (3) years. She will be paid an annual base salary of \$55,000.00 and shall be entitled to benefits, including vacation, sick, personal days, and paid holidays. She will be entitled to enter the non-uniform pension plan following a forty-five (45) day probationary period. She will be considered a full-time employee.

OTQ: An addendum will be made to include health insurance benefits, in the event of a life-changing occurrence.

OTQ: The non-union pension plan is eligible after six months, according to their policy.

Motion: Mr. Thomas
2nd - Mr. Dixon
Vote: 6 yes 1 absent

3) Ms. Eroh requested a motion to open and amend the agenda, as it was previously voted on August 12th, 2025, to hire Maryann Lang as Municipal Manager/Secretary/Treasurer. This needs to

be corrected and voted to approve the contract as written. Since this position is nonunion, the contract is necessary for an agreement.

Motion: Mr. Thomas
2nd – Mr. Cunningham
Vote: 6 yes 1 absent

4) A motion was made to open the Police contract to address Article 5 of said contract.

OTQ: We lost two police positions earlier this year to other towns. Plymouth Borough is at the bottom of the range for police compensation among neighboring municipalities. This is to discuss the hiring to replace one patrolman position, that will bring us to 11 police officers, and increase salaries for current officers, in lieu of hiring another additional officer. Salaries would be \$76,000 annually for our full-time patrol officers. \$82,819 for Sargent and Detective. \$85,329 for Captain. \$87,018 for Chief. This would take effect January 2026.

Motion: Mr. Thomas
2nd – Mr. Cunningham
Vote: 6 yes 1 absent

5) A motion was made to approve the Commercial Sales Agreement to purchase the property located at 128-130 Downing Street, Plymouth Borough, PA. The property consists of three parcels Pin Nos. 48-H8SE4-001-000; 48-H8SE4-011-000, and 48-H8SE4-012-00. The property is to be purchased from Gary and Rhyle Stull ("Sellers") for THREE HUNDRED THIRTY-FIVE THOUSAND AND NO CENTS (\$335,000.00). The purchase price is based on an appraisal procured by the Borough of Plymouth as to the market value of the premises. The purchase price shall be delivered to the Sellers on the closing date, to be held no later than December 15, 2025.

OTQ: This has been a discussion over the past year and a half. This purchase also ensures that police department maintains access to Downing Street. We are not fully sure what our future construction plans are currently. The lot has been appraised at \$350,000, inspected for asbestos, surveyed and the deed updated to create a clean purchase of the land; as the initial survey did not have the pins between the lots meet. The Borough will put \$35,000 down and finance the remaining \$300,000. Council feels this is a wise investment, noting that the property is outside of the flood zone.

Motion: Mr. Cunningham
2nd – Mr. Hogan
Vote: 6 yes 1 absent

6) A motion was made to approve the meeting minutes from special meeting held September 23, 2025.

Motion: Mr. Dixon
2nd – Ms. Eroh
Vote: 6 yes 1 absent

7) A motion was made to approve the 2026 Aircon Service Maintenance Agreement to service the Plymouth Public Library.

OTQ: Service contracts hold great value. Cleaning, changing air filters and all service and preventative maintenance for \$1,540.00 for the year. We've utilized Air-Con several times and have been satisfied.

Motion: Mr. Cunningham
2nd – Mr. Thomas
Vote: 6 yes 1 absent

8) A motion was made to pay the invoice from Uline in the amount of \$2,821.15.

OTQ: Much of this bill is for a skid of yard waste bags. We order in bulk during ULINE's free shipping offer to save significantly on freight.

Motion: Ms. Eroh
2nd – Mr. Thomas
Vote: 6 yes 1 absent

9) A motion was made to accept the monthly police and fire reports for September.

Motion: Mr. Thomas
2nd – Mr. Cunningham
Vote: 6 yes 1 absent

10) A motion was made to pay the following monthly bills:

GENERAL FUND:	25-669GF – 25-782GF
LIQUID FUELS:	25-173LF – 25- 191LF
RECREATION FUND:	25-042RF – 25-045RF

OTQ: Mr. Thomas voted to pay all bills except #25-705GF which he has a contractual personal interest.

Motion: Mr. Dixon
2nd – Ms. Eroh
Vote: 6 yes 1 absent

11) A motion was made to approve the contract for Maryann Lang, as Borough Manager/Secretary/Treasurer.

OTQ: Mr. Kobusky is authorized to sign on behalf of Council with Gail Burdulis as witness.

Motion: Mr. Dixon
2nd – Mr. Cunningham
Vote: 6 yes 1 absent

12) Motion to adjourn made by Mr. Cunningham.

RESPECTFULLY SUBMITTED BY:



MARYANN LANG, PLYMOUTH BOROUGH SECRETARY

Approved November 11, 2025