

PLYMOUTH BOROUGH COUNCIL

REGULAR MEETING-OCTOBER 8, 2024 at 6:00PM

WORK SESSION:

Mr. Morehart updated all about the TNR feral cat program. He said that he cannot stress enough that if you are fortunate enough to get an appointment to have a feral cat spayed or neutered, try to keep it and if you sign out a voucher, use it or return it. The vet works hard to make time to spay & neuter feral cats for the TNR Program. The vouchers are borough property, and if you do not use it and do not return it, it is likely you will not be issued another in the future.

There are two grant deadlines coming up very soon. One is a Multimodal and I will be exploring that for projects we can do. The other is Main Street Matters Grant. He will look into that one as well to see if it can't be added to something we already have going on.

Mr. Kobusky said that

Ms. Alexis the Luzerne County LSA Grant for playground on Eno & Church St was submitted to DCED on September 30th in the amount of \$88,000.00. We had received letters of support from both Senator Baker's and Representative Ryncavage's offices and she thanked both for their support. Thank you also to Planning Agency members and the Borough Engineers for the design.

Planning Agency meet last week and have started the winter coat drive. Ne and gently used coats to be collected in municipal building vestibule from now until November 6.

Planning agency is discussing developing a quarterly newsletter for the borough residents, especially newer residents that do not know about the town. They would like to list when meetings are held, procedures for garbage collection, yard waste and newspaper collections, community events, etc. All these things would be in one location for easy access, especially those residents that do not use the internet.

They will investigate pricing for printing and distribution.

Plymouth Alive is planning the Shawnee Spooktacular on October 27 from 12 pm to 4pm at Goodwill Hose Company #2. All three fire companies will be present and participating as vendors, as well as Friends from the Library, Historical Society, Shawnee Cemetery Preservation as well as various other groups from town.

There will be a DJ, bounce house, haunted house, pumpkin painting for kids, story time reading, etc.

Mr. William Dixon reminds residents that only toilet paper should go down their toilets. The street department has gotten several calls for blocked sewers. Thank you to WWSA for all they do for our town and many municipalities. They come out and repair some drains for us. We appreciate this as we could not afford to do many of these drains. Thank you to

the police and street departments for all the extra they do for many of the extra events in town.

Mr. Ron Kobusky states that he has been in contact with the engineer and has been assured that the Coal Creek Project will be ready to go out for bid by end of year. He is eager to get moving on that project now that we have gotten state approval to go into streambed to work. Checked with mayor regarding the street paving on Shawnee Ave. because they have submitted another list of drains to be restored for the Manhole/Inlet Project and wants to be sure the contractors work around each other and do not get in each other's way. He urged council to seriously consider the bid for the elevator they had received a while back for \$118,000.00 to refurbish. He hopes to budget it for next year and possibly watch for a grant. The elevator is 50 years old and if it goes down, they are not sure if they can get the parts to fix it. We need the elevator to stay state compliant.

Mayor Frank Coughlin reported that the police calls were down a little last month and hopes that is a good sign. October 31st is Halloween, and he urges slow down, stay off you're your phones and watch for the children.

Veterans Day is November 11th. Please remember veterans and our armed forces. Please come to the program to honor them at the American Legion of Center Ave on Veterans Day. The mayor states that he spoke with Mike Carroll with PennDot about the horrible conditions on Shawnee Ave. He ordered an emergency paving for driving lanes now and next year the will come in and do Shawnee Ave. and Academy St as well as Main St.

Ms. Alexis Eroh added a special thank you to John (Jackie) Kovach for fixing the computer used for these meetings. There was some sort of electrical problem last month and we were unable to record the meetings. Power surge "fried" the system and Jackie was able to recover much of the software, rehabbed the system and had it running for this evenings meeting.

The meeting was called to order by council president Ron Kobusky, the "Pledge of Allegiance" was recited and a moment of silence followed.

There were no citizens' requests or comments regarding agenda items.

Citizens' requests or comments regarding general items:

Ms. Lynda Johnston, of Church St and Neighborhood Watch, informed all that the "Trunk of Treat" parade and goodie give outs would be held on October 31. She is waiting to hear from Wyoming Valley West to see if the work being done on the refurbishing of the track would interfere with the Halloweener's. If so, they will start at the WWV lot and finish with

the trunk or treat give out at the municipal lot in the center of town. She will reach out to all and post when she has a definitive answer.

Ms. Mary Ann Meeker thanked council and the police for the beautiful Community Day. She feels it was not advertised enough. They will try to advertise more in the future.

She has concerns about the yard sale signs left on the poles after that event is finished and asked if there was a way to enforce people to take them back down, as they look terrible.

Council agreed that they are unpleasant to see and lead to trash on the ground after they fall off the poles. They will investigate the legal aspects of this.

The event this past Sunday put on by the Coal Kickers Soccer was a very nice event in our town also. Hope they continue it next year.

AGENDA VOTING:

Mr. Kobusky asked for a motion to amend the agenda, as a request for change order payment to Pennsy Supply for the Manhole-Inlet Repair-Replace Project as we just received it, and he did not want to keep them waiting for payment. The payment for \$56,727.00 request must be submitted for approval of the LSA grant, and the process can take a while.

Motion: Mr. Thomas

2nd: Mr. Morehart

Voting: unanimous-7 Yes

Motion made to submit change order for payment through LSA for Pennsy Supply request for payment of \$56,727.00 for the Manhole-Inlet Repair-Replace Project:

Motion: Mr. Morehart

2nd: Ms. Eroh

Voting: unanimous-7 Yes

Motion made to award for the 2 projects at the library:

Contract #1

Whereas bids were received and opened at the September 24, 2024, special meeting of Council for the library roof replacement;

Whereas, after opening the bid documents and a review by the Borough Engineer and Solicitor, the lowest responsible bidder is Blair Contracting of Allentown, PA with a bid of \$92,750 and for the *Alternate #1 project of \$ 23,750.00.

Therefore, I move to award the contract for the library roof replacement to Blair Contracting of Allentown, PA for the total bid amount of \$ 116,500.00, who was the lowest responsible bidder. This award is contingent upon the above-named contractor complying with all requirements placed upon the successful bidder including but not limited to all items of the instruction to bidders

within the time period set forth in the bid documents. The Borough Secretary is directed to provide written notice of this award of contract to the contractor specified herein above.

ON the question: Alternate #1 is to add additional insulation under the roof.

Motion: Mr. Dixon
2nd: Mr. Cunningham
Voting: unanimous-7 Yes

Contract #2

Whereas bids were received and opened at the September 24, 2024, special meeting of Council for the library Mechanical Constr.(HVAC);

Whereas, after opening the bid documents and a review by the Borough Engineer and Solicitor, the lowest responsible bidder is Aircon Services Company Inc., Larksville, PA with a bid of \$76,900.00 for Contract #2 Mechanical Const. (HVAC) constituting of the HVAC System.

Therefore, I move to award the contract #2 Mechanical Constr. (HVAC) to Aircon Services Company Inc., Larksville, PA for the bid amount of \$76,900.00, who was the lowest responsible bidder. This award is contingent upon the above-named contractor complying with all requirements placed upon the successful bidder including but not limited to all items of the instruction to bidders within the time-period set forth in the bid documents. The Borough Secretary is directed to provide written notice of this award of contract to the contractor specified herein above.

*On the question: Mr. Kobusky states that the total cost of both library roof & HVAC as well as engineering fees is \$205, 515.00 and the budgeted amount is \$253,000.00 so we are under budget in case they find something that is more.

Motion: Mr. Morehart
2nd: Mr. Thomas
Voting: unanimous-7 Yes

Motion made to approve ORDINANCE 7 of 2024:

AN ORDINANCE ESTABLISHING, CHAPTER 79, SOCIAL CLUB(s), LOUNGE(s) AND EVENT HALL(s), RULES AND REGULATIONS, OF THE CODE OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, COMMONWEALTH OF PENNSYLVANIA

Motion: Mr. Cunningham
2nd: Mr. Morehart
Voting: unanimous-7 Yes

Motion made to approve ORDINANCE 8 of 2024:

AN ORDINANCE ESTABLISHING, CHAPTER 78, BRING YOUR OWN BOTTLE (BYOB) ESTABLISHMENTS RULES AND REGULATIONS, OF THE CODE OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, COMMONWEALTH OF PENNSYLVANIA

Motion: Mr. Dixon
2nd: Mr. Cunningham
Voting: unanimous-7 Yes

Motion made to accept and approve:

Regular meeting minutes for: July 9, 2024, August 13, 2024 and September 10, 2024
Special meeting minutes for: June 20, 2024, and September 24, 2024

Motion: Mr. Dixon
2nd: Mr. Hogan
Voting: unanimous-7 Yes

Motion made to submit the 2024-25 grant for our 3 fire companies to the Office of State Fire Commission (OSFC).

Motion: Mr. Cunningham
2nd: Mr. Thomas
Voting: unanimous-7 Yes

Motion made to approve payment of engineering invoice to PennEastern Engineers for the library roof in the amount of 5,615.00.

Motion: Mr. Dixon
2nd: Mr. Cunningham
Voting: unanimous-7 Yes

Motion made to approve payment of engineering invoice to PennEastern Engineers for the library HVAC in the amount of 6,500.00.

Motion: Mr. Dixon
2nd: Mr. Morehart
Voting: unanimous-7 Yes

Motion made to approve payment of \$3,627.40 to Uline for 2 pallets of yard waste bags, nitril gloves for police and DPW, trash can liners for the new garbage cans for Main St- and various other supplies.

*On the question: We ordered the yard waste bags and trash bags for the year because every September Uline runs a special with free shipping and handling, which saves the borough quite a bit of money.

Motion: Ms. Eroh
2nd: Mr. Thomas
Voting: unanimous-7 Yes

Motion made to approve payment of two invoices totaling \$5,168.22 to Bill Yanelavage Plumbing for much needed plumbing repairs at the municipal building and DPW garage.

*On the question: Parts were extremely hard to find and were expensive because the building is 50 years old and so is the plumbing. The cartridges for the showers in police department were \$1,500.00. All plumbing in this building and the DPW garage was gone over and is now working.

Motion: Mr. Cunningham
2nd: Ms. Eroh
Voting: unanimous-7 Yes

Motion: I move to pay an invoice in the amount of \$15,279.00 to Ed Krasavage Construction for the installation of a new inlet to an existing inlet on Shonk Street.

*On the question: Mr. Kobusky explained that water runoff from rain was eating away at the edges of the roadway as well as curbs because it lacked the proper drainage. Mr. Thomas stated that this made a big improvement.

Motion: Mr. Dixon
2nd: Mr. Thomas
Voting: unanimous-7 Yes

Motion: I move to pay an invoice in the amount of \$14,587.00 to Ed Krasavage Construction for repairs to the sewer on Jeanette Street.

*On the question: The sewer main in the road is slowly collapsing and has been an ongoing problem so some money is put in the budget each year and the borough replaces a little more of the sewer pipe every year.

Motion: Mr. Dixon
2nd: Mr. Hogan
Voting: unanimous-7 Yes

Motion made to accept the September Fire and Police reports:

Motion: Mr. Cunningham
2nd: Mr. Thomas
Voting: unanimous-7 Yes

Motion made to pay the following monthly bills:

GENERAL FUND:	24-700GF - 24-793GF
LIQUID FUELS:	24-226LF - 24-244LF
RECREATION FUND:	24-037RF - 24-041R

*On the question: Mr. Thomas voted yes to pay yes to pay all bills except 24-652 which is his health insurance for which he has a financial interest due to contract.

Motion: Mr. Morehart

2nd: Ms. Eroh

Voting: unanimous-7 Yes

Motion to adjourn made by Mr. Cunningham

Respectfully submitted:

A handwritten signature in cursive script that reads "Gail Burdulis".

Gail Burdulis, Plymouth Borough Secretary

Approved November 12, 2024