

**PLYMOUTH BOROUGH COUNCIL**

**MEETING MINUTES FOR APPROVAL**

**REGULAR MEETING-SEPTEMBER 8, 2020**

The Plymouth borough work session began at 6:00pm and the Regular meeting was called to order immediately following the work session by: Mr. Ron Kobusky, Council President.

**WORK SESSION NOTES:**

Mr. Ron Kobusky opened the work session by asking if anyone had any questions or comments before proceeding to the agenda.

Mr. Alec Ryncavage – Looking for locations to place recycling containers. Act 101 and Act 401 Designing the community newsletter.

The e-cycling event will be held October 17 from 9:00 AM to 12:00 PM. Tractor trailer, will send help Get the form together.

Revitalization – had a call last week about the visioning process, last phase. Where is the money coming from? Will meet with council.

Covid 19 Relief Grant – has a copy but will get one copy to each Council member.

Mr. Frank Coughlin – reach out to Beth Dinardi

Mr. Alec Ryncavage – Shred Event is October 14<sup>th</sup> from 9:00 AM to 12:00 PM. E cycle- have them come in Wadham St and out Main St. @ front lot at WVV. County will pay.

Mr. Earl Cunningham – Looked into getting engine replaced. Met with salesperson and is in the process of getting prices.

Mr. Adam Morehart – nothing to add

Ms. Alexis Eroh – Census #'s at 55.2%. Mark Ruseskas = enumerator.

Planning Commission meeting on Wednesday – Ted R zoom call at meeting.

Thursday, 5:30 PM to 7:00 PM – training PSAB on how to form a planning commission.

Mr. Alec Ryncavage – working with Julie and will meet tomorrow

Mr. Bill Dixon – announced new days for recycling – will now be Tuesdays and Thursday

Mr. Frank Coughlin – please keep 9/11 in your thoughts

PLEDGE OF ALLEGIANCE WAS FOLLOWED BY A MOMENT OF SILENCE.

ROLL CALL: COUNCIL MEMBERS PRESENT:

Ms. Alexis Eroh

Mr. Earl Cunningham

Mr. Alec Ryncavage

Mr. Adam Morehart

Mr. William Dixon, Vice-President

Mr. Ronald Kobusky, President

Mr. John Thomas – Excused

THERE WERE NO REQUESTS OR COMMENTS REGARDING AGENDA ITEMS.

AGENDA VOTING:

MOTION: I hereby make a motion to open the bids submitted for the demolition of 401-403 East Main Street.

MOTION: Mr. William Dixon

SECOND: Mr. Adam Morehart

PASSED: 6 YES

MOTION: I hereby move to have the Borough Engineer, Daryl Pawlush, review the bids immediately for tabulation and compliance with the bid specifications and make a recommendation to council as to the lowest responsible bidder who complies with the bid documents.

MOTION: Mr. Earl Cunningham

SECOND: Mr. William Dixon

PASSED: 6 YES

MOTION: I hereby move to award the demolition contract for 401-403 East Main Street to: Brdaric, who is the lowest responsible bidder, in the amount of \$18,400.00 (eighteen thousand four hundred dollars and no cents). This award is contingent upon the above-named contractor complying with all requirements placed upon the successful bidder set forth in the bid documents. The borough engineer is directed to provide written notice of the award to the contractor named herein.

\*On the question: Mr. Daryl Pawlush made recommendation of Brdaric after reviewing the bid submissions.

MOTION: Mr. Adam Morehart

SECOND: Ms. Alexis Eroh

PASSED: 6 YES

MOTION: Whereas at the August 11, 2020 council meeting bids were received and opened for the Beverly Drive/Smith Rowe Drainage Project;

Whereas, said bids were tabled for review by the Borough Engineer, PennEastern, LLC;

Whereas, authorized under bidding specifications, the aforesaid Borough Engineer, determined the bid meet the specifications and the lowest responsible bidder was Umbriac Trucking LLC;

Therefore, I move to award to the lowest responsible bidder, Umbriac Trucking LLC, with a physical address at: 9 West 15<sup>th</sup> Street, Hazelton, PA. 18225, and a mailing address of: PO Box 59, Harleigh, PA 18225. The work for the Beverly Drive/Smith Rowe Drainage Project as set forth in the bid specifications and contract documents in the amount of \$258,615.00 (two hundred fifty-eight thousand, six hundred fifteen dollars and no cents);

This award is contingent upon the above-named contractor complying with all requirements placed in the successful bidder as specified in the instruction to bidders within the time period set forth in the bid documents. The Borough Engineer is directed to provide written notice of this award to the contractor specified herein above.

\*On the question: This is a joint venture between Plymouth Borough and Plymouth Township.

MOTION: Mr. William Dixon

SECOND: Mr. Adam Morehart

PASSED: 6 YES

MOTION: to approve the use of 451 East Main Street by both Goodwill Hose Company No. 2 and Elm Hill Hose Company No. 3.

Whereas, the Goodwill Hose Company No. 2 and the Elm Hill Hose Company No. 3 have agreed to merge as per an agreement entered into between the two companies;

Whereas, as a result of said agreement the Elm Hill Hose Company No. 3 will be relocating its station to 451 West Main Street and share that station with the current occupant, Goodwill Hose Company No. 2;

Now therefore, based upon the agreement reached between the aforementioned fire companies, I hereby move that the borough does hereby approve the use of 451 West Main Street, Plymouth, PA by both of the aforesaid fire companies as long as they are a valid operating fire company providing services to Plymouth Borough. I further move that this approval to the use of the building applies to each of the aforementioned fire companies individually so long as that company is a valid operating fire company providing fire service to Plymouth Borough.

This use is contingent upon the companies or if at any point one company using the building pays the expenses that are currently being paid as per a lease agreement that is currently between the Borough and Goodwill Hose Company No. 2.

\*On the question: Who's paying for Elm Hill No. 3?

The merger is between the two companies. Members at Elm Hill are still investigating and fact finding to see if the merger is monetarily worth it.

MOTION: Mr. Earl Cunningham

SECOND: Mr. Adam Morehart

FAILED: 6 NO

MOTION TO PASS RESOLUTION NO. 13 OF 2020: A Resolution of the Borough of Plymouth, Luzerne County, Pennsylvania, authorizing current President of Council to sign all documents concerning the sale and development of the property known as 64-70 and 72-74 East Main Street, Plymouth, Luzerne County, Pennsylvania.

Whereas, the Borough previously entered into an agreement with Capitol Growth Buchalter to sale of premises known as 64-70 and 72-74 East Main Street;

Whereas, on September 10, 2019 Resolution No. 5 of 2019 was adopted approving the sale as well as the sales agreement that was attached thereto;

Whereas, in that Resolution the President of Council was authorized to sign any and all documents regarding the sale;

Whereas, at the time the President of Council was Frank Coughlin;

Whereas, on January 6, 2020, Ron Kobusky was appointed President of Council at the re-organization meeting that was held on that date and from that date to the current time holds that position.

NOW THEREFORE BE IT RESOLVED FOLLOWS: that council does hereby authorize the President of Council, Ron Kobusky to execute any and all documents required to consummate the sale and development of the property at 64-70 and 72-74 East Main Street, Plymouth, Luzerne County, Pennsylvania that is subject to the agreement of sale approved by Resolution No. 5 of 2019 between the Borough and Capital Growth Buchalter on behalf of the Borough and authorize the Borough Secretary to attest to his signature on the aforementioned agreement on all documents previously signed by Ron Kobusky as President of Council, concerning and in connection with said agreement from January 6, 2020 to present.

\*On the question: Dollar General is not acknowledging Ron Kobusky's signature because Frank Coughlin was president at the time the agreement was originally signed.

MOTION: Mr. Earl Cunningham

SECOND: Mr. Adam Morehart

PASSED: 6 YES

MOTION: To hire Kevin Davis as a part-time Plymouth Borough Police Officer under the following terms and conditions:

Said part-time police officer shall be paid \$17.00 per hour and shall be an at will employee. Said part-time officer shall receive a holiday bonus of \$35.00 added to his pay if he works a holiday. Said part-time officer will be paid at their normal hourly rate for all court appearances, but be guaranteed a minimum of two hours at their normal rate. Also, overtime compensation shall be paid for all work in excess of eight hours in a day, or in excess of forty hours in a week. Said part-time police officer shall receive a clothing reimbursement of \$200.00 (two hundred dollars) in each year after one continuous year of service, provided he works a minimum of 300 (three hundred) hours in said year. The allotment may be used for cleaning equipment or duty related clothing. All purchases must be made at a vendor designated by Borough Council. The appointment does not include any other benefits of any type not specifically stated as part of this appointment.

Except for those specifically stated in this motion, this appointment does not include rights to the grievance procedure or any other benefits or rights contained in the collective bargaining agreement between Plymouth Borough and the Plymouth Borough Police Association.

\*On the question: Mayor Frank Coughlin gave the newly hired part-time Police Officer, Kevin Davis.

MOTION: Mr. William Dixon

SECOND: Mr. Earl Cunningham

PASSED: 6 YES

MOTION: I hereby move to accept the resignation letter of Mary S. Barrett dated August 24, 2020 as herein after specified. I move to accept her resignation effective September 8, 2020. It is noted that this resignation on the effective date leaves open the position of Clerk II and also the Right to Know Officer.

\*On the question: William Dixon told Mary that she would be greatly missed by all. The rest of council agreed.

MOTION: Mr. Earl Cunningham

SECOND: Mr. Alec Ryncavage

PASSED: 6 YES

MOTION: I hereby move to appoint Shawne Jumper effective immediately, as a full-time probationary Clerk II in the administrative office, at an hourly rate of \$10.50 per hour under the following terms and conditions as herein stated: Said Clerk II is to serve a probationary period of six (6) month and under this probationary period can be terminated for any reason whatsoever and will have no right to claim to the grievance procedure or any other provisions of the Collective Bargaining agreement between Plymouth Borough and Teamsters Local Union 401 covering the period January 1, 2016 through December 31, 2020.

\*On the question: Mr Ryncavage wanted to know if the position was advertised. Mr. Kobusky explained that because Ms. Barrett had just been hired only a few months earlier, and had to leave for personal reasons, time was short, so they decided to pull from the applications that they had received in March. Ms. Jumper was interviewed in March, and was actually the second choice after Ms. Barrett.

MOTION: Mr. Earl Cunningham  
SECOND: Ms. Alexis Eroh  
PASSED: 6 YES

MOTION was made to pay General Code for the submission of a draft codified Borough Code book, in the amount of \$3,393.25 (three thousand three hundred ninety-three dollars and twenty-five cents) and further authorize the Borough Secretary to issue a check in that amount to General Code.

\*On the question: Mr. Morehart asked how far along are they in the codification process? Mr. Dixon responded 95% complete.

MOTION: Mr. William Dixon  
SECOND: Ms. Alexis Eroh  
PASSED: 6 YES

MOTION was made to accept the Police and Fire reports for August.

MOTION: Mr. Earl Cunningham  
SECOND: Mr. Adam Morehart  
PASSED: 6 YES


MOTION was made to pay the monthly bills:

General Fund:	20-643GF – 20-691GF
Liquid Fuels:	20-351LF – 20-361LF
Recreation Fund:	20-040RF – 20-044RF

MOTION: Mr. Earl Cunningham  
SECOND: Mr. Adam Morehart  
PASSED: 6 YES

MOTION to adjourn made by Ms. Alexis Eroh

RESPECTFULLY SUBMITTED BY;

  
Gail Burdulis, Borough Secretary